Chisholm

chisholm.edu.au

On campus | Online Workplace | International

## **Course Guide 2024**

TAFE courses to degrees



## Welcome

Wherever you are on your education and career journey, we're pleased you're thinking of joining us at Chisholm.

We hope this course guide will help you discover why more than 35,000 students choose to learn with us each year.

At Chisholm, we're proud to provide quality and practical education that changes lives and communities. We offer a range of qualifications from certificates to degrees, as well as short courses and pathways to skill you, inspire you and prepare you for a lifelong career.

Our partnerships with leading universities, industry and the community give you options, so does our government-funded training, and access to student loans and scholarships for eligible students.

We're creating education for the future.

We hope you'll join us.

#### Wominjeka, Welcome to Chisholm

Chisholm acknowledges the Bunurong people of the Kulin Nation as the Traditional Custodians of the Country on which our campuses are located.

We recognise their continuing connection to land and waters and thank them for protecting the Country and its ecosystems that we enjoy today.

We pay our respects to Elders, past and present, and extend that respect to all First Nations people.

Chisholm is committed to supporting and empowering our Aboriginal and Torres Strait Islander workforce, students and their communities through providing quality teaching and learning opportunities.



#### Contents

Why Chisholm?	1
How to apply	2
Get qualified with us	3
Our locations	5
Degree pathways	8
Apprenticeships, traineeships and pre-apprenticeships	9
How do I get an apprenticeship/traineeship?	12
Finding an apprenticeship or traineeship	14
Student support services	15
Money matters	17
Short courses	19

#### Courses

Allied health and nursing	21
Art, design and photography	23
Automotive	25
Building trades	27
Business and finance	29
Community and social services	31
Early childhood education and education support	33
Training and assessment	35
Employment preparation and foundation	37
Engineering	39
Hair, beauty and make-up	41
Higher education	43
Horticulture and landscaping	45
Hospitality and cookery	47
IT and cyber security	49
Sport, fitness and massage	51
VCE and VCE VM	53
VETDSS	55
Workplace safety	57
Caroline Chisholm Education Foundation	59
Chisholm Skills and Jobs Centre	60
Course index	61
Our endorsements	63
Stay in touch	64



## Why Chisholm?

At Chisholm, we're passionate about inspiring and transforming people's lives through quality education and training.

We're here to help you gain the qualifications you need to build a lifelong career in your chosen field. We offer more than 250 courses, each one focused on giving you job-ready skills.

Our courses are designed in close consultation with industry. Many courses offer practical experience and work placements, so you'll get plenty of hands-on training while you study. Whether you learn on campus, in your workplace or online, our skilled and passionate teachers, student support services and modern facilities will help you gain up-to-date skills and qualifications recognised by employers across the country and even overseas.

#### The Chisholm advantage

- > Practical courses for real job outcomes
- > Smaller class sizes
- > No ATAR required, direct entry for all courses
- > No need to apply through VTAC
- > Skilled, passionate teachers
- > Government-subsidised education and training
- > One of the largest vocational education and training providers in Victoria
- > TAFE course to degree pathways
- > Modern facilities and equipment
- > Partnerships with leading universities and industry organisations
- > Multiple locations including online and in the workplace
- > Over 250 nationally recognised courses
- > Flexible study options that work for you
- > Clear pathways to your ideal job or qualification
- > Specialist courses to meet industry needs.



## How to apply

It's easy to enrol in a course that's right for you.





Go to **chisholm.edu.au**, find the course you'd like to study and click to apply.



Our friendly staff will advise on your suitability and eligibility and help you through the enrolment process.



Once your payment is finalised (if fees apply), your enrolment will be complete and you'll be ready to start your course.

#### Course advice and career counselling

Our friendly enrolment officers are here to help you on your career path and can assist you to find, finalise or enrol in your course.

If you're not quite sure which path to take, we can talk with you about your interests and goals to determine suitable career or course options. We're here to answer your questions or have a chat. To speak to an enrolment officer, call **1300 244 746**.



# Get qualified with us

#### At Chisholm, we offer you full pathways – from short courses to certificates and degrees.

No matter what your career and life goals are, you'll find a course that suits you.

#### **Foundation courses**

Our foundation courses will help you gain valuable language, literacy, numeracy, study and job-ready skills.

## Victorian Certificate of Education (VCE)

Study your VCE and VCE Vocational Major with us and move straight into a career or further study. Our VCE programs are the same certificates you'd get in secondary school. Both programs give you flexibility and a relaxed environment where you're treated like an adult.

#### **Pre-apprenticeships**

A pre-apprenticeship is a certificate course that helps you experience what it's like to work in a trade before you commit to a full apprenticeship. If you go on to an apprenticeship, it can shorten your study time.

#### **Apprenticeships and traineeships**

Apprenticeships and traineeships allow you to combine training with full-time or part-time work. You'll learn on the job as well as during class time, while still earning a wage. We're known for our excellent trades training so when you finish your apprenticeship or traineeship, you'll hit the ground running.

#### **Short courses**

Whether you want to upgrade your skills, chase an interest or have a taster before committing to a certificate course, we can help with short courses that give you real skills for the real world. To discover our range of short courses, visit **chisholm.edu.au/shortcourses**.

#### Certificates

Our certificate courses can help you start on your career pathway, gain an entry-level position or round out your qualifications.

#### Diplomas

A diploma course expands your skills and knowledge across a broad range of technical and/or management areas. In many cases, your diploma can be credited towards the first year of a Chisholm degree or a degree with one of our university partners.

#### **Advanced diplomas**

An advanced diploma is a higher-level course that will provide you with advanced skills and in-depth knowledge of your chosen field. In many cases your advanced diploma can be credited towards the first years of a university degree.

#### Degrees

Start your higher education journey with direct entry into our bachelor and associate degree qualifications, or pathway into your degree with a diploma. Our degree programs are all direct entry - no need to apply through VTAC.

#### **Graduate certificates**

If you have a diploma, degree or relevant industry experience, our postgraduate courses will broaden your skills and build on your knowledge. They provide you with a great opportunity to gain in-depth knowledge about a new industry sector or to advance your career in your specialist field.



#### Need more info?

Visit chisholm.edu.au/qualifications.



## **Our locations**

#### On campus. Online. In the workplace.

As one of the largest TAFE institutes in Melbourne's south east we offer you many locations to study from, including on campus, online and in the workplace.

Whether you want to study near the beautiful beaches of Frankston, in the multicultural hub of Dandenong, in Berwick's health precinct or in the comfort of your own home, we've got you covered.

#### Parking

We provide free onsite parking across all campuses. You'll just need to display your valid Chisholm parking permit provided to you when you enrol. Need more info?

#### Visit chisholm.edu.au/locations.



#### **On Campus**

Berwick and Berwick TEC 25 Kangan Drive, Berwick, 3806

Cranbourne New Holland Drive, Cranbourne, 3911

Dandenong 121 Stud Road, Dandenong, 3175

Frankston Fletcher Road, Frankston, 3199

Rosebud Boneo Road, Rosebud, 3939

Springvale Corner Boulton Street and Springvale Road, Springvale, 3171

#### Wonthaggi

Corner Bass Coast Highway and South Dudley Road, Wonthaggi, 3995

#### Flexible learning

Chisholm is all about flexibility. You can study when and where it suits you through hybrid and blended delivery options. This means you can move toward your dream job without sacrificing pay or family time.

You'll learn with like-minded students, share in group discussions and be guided through your course by expert teachers.

To find out more visit **chisholm.edu.au/online**.



#### **Customised workplace training**

Our team works with you to develop and deliver tailored training for your business. Our goal is to solve the skill gaps you are experiencing so that you can grow and succeed and improve safety and productivity.

Industry experts can deliver training in your workplace, across Chisholm campuses, overseas, online or via blended learning.

We have over 21 years' experience in providing quality training to industry. We're accomplished in delivering

in the areas of health and community services, trades (including safety and civil, automotive and engineering) and education (including government and government related industries).

We can also advise you on appropriate skills training pathways for your staff including apprenticeship, traineeship and government-funded training programs.

Reach out to our team today for a free training needs analysis: workforce.solutions@chisholm.edu.au.

## → 360° interactive tours

Can't make it on campus to view our facilities in person? Chisholm have created interactive tours for facilities at six of our campuses. To take a tour, scan the below QR codes or head to **chisholm.edu.au/campustours**.

#### Berwick



#### Cranbourne



#### Dandenong



#### Frankston







#### Wonthaggi





## Free TAFE courses and pathways

There has never been a better time to upskill, change or kick-start your career with a Free TAFE course or Free TAFE pathway. We offer more than 40 Free TAFE courses in growth industries including allied health, early childhood education, IT, community and social services, trades and more. To find out if you're eligible, visit **chisholm.edu.au/freetafe** or call **1300 244 746**.

#### chisholm.edu.au

#### **Short courses to Degrees**

Eligibility criteria apply. Free TAFE and Free TAFE Pathways is for selected courses only. Other fees and charges may apply. See **chisholm.edu.au/freetafe**.



CRICOS No 00881F | RTO No 0260 | TEQSA PRV12123. Training to eligible students is delivered with Victorian and Commonwealth Government funding.

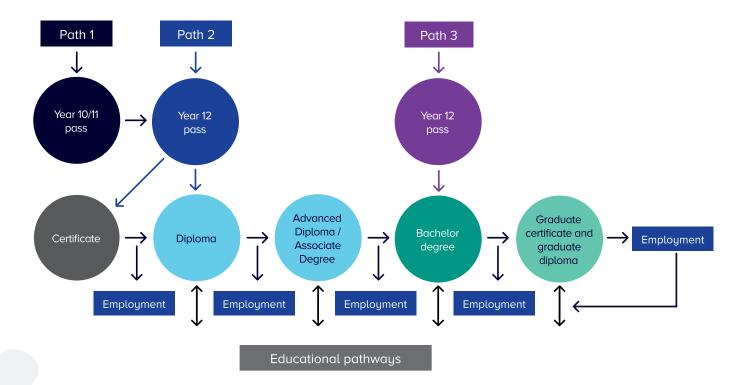
## Degree pathways

#### A pathway can help you to achieve your dream career.

With a pathway, you can use multiple qualifications as stepping stones to your end goal of employment or further study.

#### Why do a degree pathway?

- > Hands-on learning provides you with a skill set focused on employment
- > Gives you multiple qualifications in the same time as a degree
- > Cost effective because you can work in your chosen field from your first certificate, you can earn while you learn
- > Direct entry and progression. No need to apply through VTAC – you're more than a number
- > Builds your employment network
- > Flexible and customisable to your life and career goals
- > Agile, up-to-date training
- > Multiple entry and exit points
- > The goal is employment not just a qualification.



## Apprenticeships, traineeships and pre-apprenticeships

#### You can earn while you learn.

#### What is an apprenticeship?

Apprenticeships combine formal training and employment so you can earn while you learn. An apprenticeship teaches you relevant industry skills while you work towards an accredited qualification in your chosen trade.

Apprenticeships combine a training contract with employment. Contract duration can be anywhere between three and four years. Training happens one day a week or on 'block release' which is four or five days in a row every six to eight weeks.

#### Example of a typical apprenticeship timetable

#### Apprenticeship day release

Work	Work	TAFE	Work	Work
Apprenti	ceshin blo	ock release		
M	T	W	т	F

Work	Work	Work	Work	Work
Work	Work	Work	Work	Work
TAFE	TAFE	TAFE	TAFE	TAFE
Work	Work	Work	Work	Work

\*Note: Timetables can be different depending on the apprenticeship or traineeship.

## What is a school-based apprenticeship or traineeship?

You can start an apprenticeship or traineeship while you're still at school. This is a schoolbased apprenticeship or traineeship (SBAT).

The best part is you're paid for your time at work, including the time spent in training. When you complete all course requirements, you gain an accredited qualification.

Like apprentices and trainees, you must have a training contract and be paid for your work by an employer. You must be over 15 years of age and enrolled in VCE, VCE-Vocational Major (VM) and Victorian Pathway Certificate (VPC). Your secondary school must endorse the training plan to ensure the training will contribute to your secondary school studies.

An SBAT can lead to a full-time apprenticeship or traineeship after you complete secondary school studies.

A typical week as an SBAT could be a combination of secondary school, work and TAFE throughout the week. Your exact SBAT timetable will be negotiated with you, your employer, your school and Chisholm. Many SBATs are based on the block release model so you may spend two days at work each week and then negotiate to attend block releases throughout the year. With some trades, you will be required to attend TAFE in a week block. It depends on the industry that you choose.

#### Example of a typical SBAT timetable

м	т	w	т	F
School	Work	TAFE	Work	School

A number of SBAT programs can provide full or part credit towards VCE, VCE-VM and VPC. Check with your school to see how an SBAT fits with your school studies.

#### What is a preapprenticeship?

Pre-apprenticeships are Certificate II level courses. They can introduce you to a trade before you start an apprenticeship or longterm study. Pre-apprenticeships can also be a great way to learn new skills for your personal use.

You don't need work experience or employment to start a pre-apprenticeship. You'll gain relevant industry skills that may help you gain an apprenticeship.

Courses can take up to 6 months (full time) or 12 months (part time) to complete and may reduce your time as an apprentice if you continue in the same field.

We currently offer more than 20 pre-apprenticeship courses.

#### What is a traineeship?

Like an apprenticeship, a traineeship combines paid practical work and formal training. Traineeships are generally non-trade related. A traineeship can be either full time or part time and can take between one and two years to complete.



Learn more about apprenticeships and traineeships

Visit chisholm.edu.au/apprenticeships.



## Apprenticeships, traineeships and pre-apprenticeships

#### Apprenticeship and traineeship career areas

We offer pre-apprenticeships, apprenticeships, traineeships and vocational qualifications in:

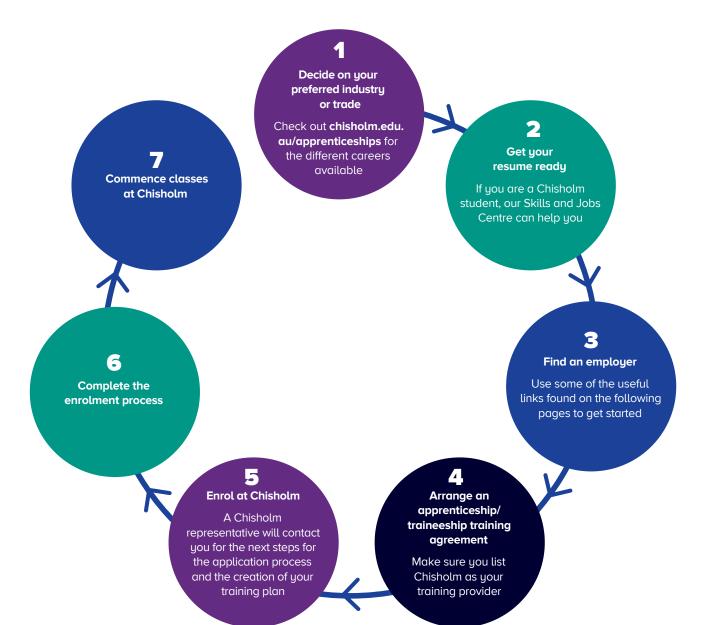
Courses	Course Type
Aquatics	Т
Automotive – light vehicle, heavy commercial vehicle, mobile plant, body repair, refinishing	A, P
Bricklaying	A, P
Building and construction	A, P
Business	Т
Cabinet making	А
Carpentry	A, P
Commercial cookery	А
Dental assisting	Т
Early childhood education and care	Т
Electrical	A, P
Engineering – fabrication, mechanical and CNC programming	A, P
Hairdressing and barbering	A, P
Hospitality	Т
Individual support	Т
Information technology (IT)	Т
Landscape construction	А
Plumbing	A, P
Work, health and safety	Т

A = apprenticeship, P = pre-apprenticeship, T = traineeship

For a comprehensive list of courses – pre-apprenticeships, apprenticeships and traineeships – including eligibility, entry requirements and campus locations, visit **chisholm.edu.au/apprenticeships**.

Courses are correct at time of print and subject to change.

## How do l get an apprenticeship/ traineeship?



Once you've found an apprenticeship or traineeship, your employer must arrange a training contract. This is done with an Apprenticeship Network Provider (ANP). They'll register you as an apprentice/trainee through the Victorian Registration and Qualification Authority. The registration process can take up to three months so it's important to talk to the ANP as soon as you start your apprenticeship. Once you've registered, your employer is required to enrol you with your chosen registered training organisation within 90 days of the training contract commencement date. For more information contact the Apprenticeship Hub on **1300 775 265** and follow the prompts to the Apprenticeship Hub or email **apphub@chisholm.edu.au**.

## Apprenticeships and traineeships

#### Why choose us for your apprenticeship or traineeship?

We work closely with industry, community and government to identify knowledge and skills that are needed now and in the future. That way, we make sure our training produces the best industry qualified people and staff.

- > 7500+ apprentices and trainees in 2022
- > 20 years' experience in apprenticeship and traineeship course delivery
- > Specialised student support services
- > Experienced industry-expert educators
- > Modern facilities and technology
- > Strong industry partnerships
- > Relevant training based on industry needs

- > Clear study pathways
- > Government funding for eligible students
- > Award-winning apprentices
- > Dedicated to providing individual support
- > Inclusive learning environment
- > Supportive educators
- > Hands-on, real world, holistic training
- > A dedicated Apprenticeship Hub to provide support
- > Opportunities to participate in industry awards (WorldSkills, industry association awards, Chisholm Education Awards, Victorian Training Awards).



#### Apprenticeship Hub

Got questions? Our Apprenticeship Hub is the single point of contact for apprentices and employers. Our specialised team are experts when it comes to the apprenticeship process, offering dedicated support and information. We manage first-year apprenticeship enrolments and all apprenticeship and employer enquiries. We can also liaise with your Apprenticeship Network Provider (ANP) where required.

To contact the Apprenticeship Hub, call **1300 775 265** and follow the prompts for the Apprenticeship Hub or email **apphub@chisholm.edu.au**.

# Finding an apprenticeship or traineeship

To find an apprenticeship or traineeship, start by getting your resume ready and then search for an employer. There are many ways to find a job:

- > Search job websites online such as www.workforceaustralia.gov.au, www.seek.com.au or LinkedIn.
- Register yourself with the Chisholm Skills and Jobs Centre 03 9212 4909 or email skillsandjobs@chisholm.edu.au.
- > Go through print and online newspapers for vacancies
- Search online job boards on social media such as Facebook and LinkedIn
- > Search the Apprenticeship Employment Network www.aen.org.au
- > Talk to Centrelink about using Job Active www.workforceaustralia.gov.au
- > Job Active centres may be able to assist you in identifying employers interested in taking on Australian apprenticeship and traineeships.
- > Visit Jobs and Workplace on www.australia.gov.au
- > Contact the Australian Apprenticeship Support network Call **13 38 73** or visit www.australianapprenticeships.gov.au
- > Word of mouth is the oldest and best form of marketing yourself. Tell everyone you know, including family and friends that you are looking for an apprenticeship and traineeship.
- > Prepare a list of employers such as plumbers, electricians, business administrations, cookery and ask if you can put a 'looking for work' notice on their noticeboard.

- > Phone or email your resume and cover letter to companies that you would like to work for. Include your name, contact details, the type of apprenticeship or traineeship you are seeking, and where applicable, if you have completed a pre-apprenticeship course.
- > Visit work sites and obtain managers contact details, these are often placed in view at building sites.
- > Drop into suppliers and wholesalers and ask if you can put a notice on their noticeboard or ask for business cards from their customers. E.g. Middy's electrical or L&H Wholesalers for electrical; timberyards for carpentry apprenticeships; or for those seeking plumbing apprenticeships – plumbing suppliers or places like Reece Plumbing Group.
- > Find trades, small business, or jobs focused Facebook groups or community groups to put up notices of your interest in obtaining an apprenticeship or traineeship.

#### **Useful Links**

- > chisholm.edu.au/apprenticeships
- > www.australianapprenticeships.gov.au
- > www.aen.org.au
- > www.LinkedIn.com
- > www.seek.com.au
- > www.aatinfo.com.au
- > www.labourmarketinsights.gov.au
- > www.apprenticeships.vic.gov.au

1

## Student support services

#### We're here to help.

As a Chisholm student, you can access a variety of support services that will enhance your study experience and help you complete your training successfully. To make the most of your time at Chisholm, you may find that you'll need some personal or study support along the way. We know that everyone's needs are different, and we have a range of support services that can help. Our dedicated team members offer professional, free and confidential services. For more information or to book an appointment, call **1300 244 746** (select option 4), email **studentservices@chisholm.edu.au** or drop in to a Student Support Hub on campus.

#### **Apprenticeship support**

Our Apprenticeship Support Officers can give you advice on workplace, training or personal issues that could be impacting your apprenticeship. They can help you contact services outside your training like Centrelink, the Fair Work Ombudsman and WorkSafe. There is also literacy and numeracy support, mental health, and drug and alcohol counselling available to all apprentices.

#### **Counselling** services

Experienced and qualified counsellors can provide you with free confidential support, advice or referrals to specialist providers.

#### **Enquiry and enrolment services**

Our team can assist you with course information, application and enrolment procedures, student ID cards and more.

#### **Career guidance**

Our Careers Counsellors can give targeted careers advice and guidance, including:

- > Job application advice, resume templates and free resume reviews
- > Job-seeking strategies and interview preparation
- > Course and pathway advice
- Access to opportunities such as the Student Ambassador Program and Student Experience Committee.

To find out more about career support and job application reviews, email **careers@chisholm.edu.au**.

## Equitable learning and disability support

Our Equitable Learning and Disability Support team is available to assist students with a disability, long-term illness and/or mental health condition. Our Disability Liaison Officers will work with you to help identify and recommend adjustments so you have a positive on campus and study experience. Contact the Support team at **disabilitysupport@chisholm.edu.au** to discuss your support requirements.

#### **International Students Office**

Our International Students Office team can help you with everything from course transfer advice to change of visa status. Visit **chisholm.edu.au/international** for more information.

#### Koorie student services

The Koorie Student Support team provides guidance and support to Aboriginal and Torres Strait Islander students from enrolment through to graduation. We offer you the opportunity to link in with cultural support and Koorie specific services, and connect with other students through yarning circles, excursions to community hubs and a range of on campus events.

#### Library and Learning Centres

Our Chisholm libraries are excellent places for you to meet your classmates and study. You can access resources to help with your assessments. Our libraries also have computers to use and you can get help to connect to the free wi-fi. Library and Learning Centres are located at Frankston, Dandenong, Berwick, Cranbourne and Mornington Peninsula campuses.

#### Learning skills

If you want to improve your study skills, our Learning Skills team can assist you with writing reports and essays, referencing and bibliographies, exams and test preparation, and presentation skills. Connect with the Learning Skills Help Desk in your campus library.

#### **Scholarships**

Scholarships are available through the Caroline Chisholm Education Foundation to help students experiencing financial hardship with tuition and materials fees. Eligibility criteria apply. Email **scholarships@chisholm.edu.au** or visit **chisholm.edu.au/ccef**.

#### Student life

The Student Life team creates and hosts more than 20 on campus activities throughout the year, giving you plenty of opportunities to unwind, de-stress and meet new people. Our activities are inclusive and fun. Think free food, live music, dance performances, interactive games and more!

## Studiosity: free, online study support

Studiosity provides free, online advice from expert tutors to help you with assignments and study questions, whether it's a complex maths concept or simply how to respond to a question. Tutors can also guide you on how to improve your grammar and language choices. Tutors are available through Connect Live 24/7.

#### Finance and wellbeing support

Our Success and Wellbeing team are here to support you throughout your student journey and can provide practical support strategies such as:

- Financial help, including Centrelink, housing support and fines
- > Referrals to community resources
- > Study help, including time management, study skills and special consideration
- > Wellbeing support, including study/life balance and self-care strategies.

Contact **financesupport@chisholm.edu.au** for more information.

#### Youth support

We are dedicated to the wellbeing of young people at Chisholm. If something is worrying you, you need support or just have a question we can assist.

We offer:

- > Tailored support and connection for students from culturally and linguistically diverse backgrounds, out of home care and our LGBTQIA+ community
- > Free and confidential services including mental health, finance and housing, family violence abuse (sexual/physical), bullying, alcohol and drugs, making friends and connecting with others
- > Access to information and education on sexual abuse prevention, online safety, learning/study support, motivation and time management and managing your finances.

For more information about any of our services, visit **chisholm.edu.au/studentservices**.

## Money matters

#### What do course fees cover?

Our course costs are made up of:

- > a tuition fee (for course delivery)
- > a student services fee (for services and facilities)
- > a materials fee (for resources and equipment where applicable).

Some courses use more resources than others and this may be reflected in the cost. Course costs depend on if you are eligible for a government subsidy and able to access concession rates. This is determined by your:

- eligibility for Victorian and Australian Government subsidised training
- eligibility for concession rates on Victorian and Australian Government subsidised training.

If you're not eligible for a government subsidy, you may be required to pay the full tuition fee and other costs associated with the course. For more information, visit **chisholm.edu.au/fees**.

#### Fee payment options

There are several ways you can pay for your fees, including paying over time, at a later date or in one lump sum. There are Australian government loan options available to eligible students for many courses too.

#### **VET Student Loans**

The VET Student Loans (VSL) program assists eligible students pay tuition fees for approved higher-level (diploma and above) vocational education and training (VET) courses, when studying at VET Student Loans approved course providers. The program is designed to provide financial support to students undertaking higher level training in courses that address workplace and industry needs, creating better opportunities for employment.

#### **FEE-HELP** loans

This Australian Government income contingent loan scheme helps eligible students to pay their tuition fees when studying Higher Education qualifications such as a bachelor degree, associate degree or FEE-HELP eligible graduate certificate or graduate diploma.

#### Payment plans

We offer payment plans for most courses at certificate levels, or higher qualifications that are not eligible for a VET Student Loan. Tuition costs and non-tuition costs, like student services and materials fees, are spread over the duration of the enrolment with weekly, fortnightly or monthly direct debit payments. We work in partnership with Debitsuccess to set up a plan that works for you.



#### Everyone's circumstances are different and this can affect how much you'll pay for your training at Chisholm.

#### Concessions

If you hold a current and valid Health Care, Pensioner Concession or Veteran Gold Card, or are a dependant spouse or dependant child of a concession card holder, you may be eligible for a tuition fee concession. This applies to all Victorian Government subsidised courses except diplomas and above.

#### Free TAFE for priority courses

This Victorian Government initiative can cover your tuition for select Free TAFE courses at Chisholm.

Eligibility requirements apply. Find out more at **chisholm.edu.au/freetafe**.

#### Free TAFE Pathways

In 2023, the Free TAFE Pathways initiative was introduced, enabling students to access additional Free TAFE courses if those courses are in the same Free TAFE Pathway. Find out more at **chisholm.edu.au/freetafepathways** 

#### **Scholarships**

As a current or future Chisholm student you may be eligible to access a scholarship through the Caroline Chisholm Education Foundation.

The Foundation can support you if you're experiencing barriers to study such as financial hardship. Our scholarship program is customised to meet the specific needs of students and can assist with tuition, materials and equipment fees. Each scholarship differs in value depending on the type or level of qualification. To find out more about eligibility requirements and how to apply, visit **chisholm.edu.au/scholarships**.

#### Aboriginal and Torres Strait Islanders

Aboriginal and Torres Strait Islander students may be eligible for a concession on some fees. Our Koorie Liaison Officer will be able to assist you in this application process. For more information, visit **chisholm.edu.au/helpwithfees**.

For the latest information, check the relevant course page at **chisholm.edu.au**.

## Short courses

### Cut to the chase.

Whether you want to upgrade your skills, chase an interest or have a go before committing to a certificate course, we can help.

#### What is a short course?

Short courses are usually conducted over one or more sessions. They are designed to assist you in your current employment, to learn a new skill or to pursue an interest before you commit to an accredited long-term qualification. A short course can be an economical way to gain new skills or to enhance (or refresh) your existing skills.



#### Why do a short course?

- > Obtain an industry licence or ticket
- > Professional development
- > Refresh skills or upskill
- > Career or personal interest
- > Ease your way back into long-term study
- > For fun or a hobby
- > Be part of your community and meet like-minded people.

#### Our short course areas

- > Accounting and bookkeeping
- > Allied health and nursing
- > Art, design and photography
- > Automotive
- > Business and finance
- > Community and social services
- > Electrical
- > Engineering
- > Education
- > General education
- > Hair, beauty and make-up
- > Health and safety
- > Hospitality and cookery
- > Information technology
- > Plumbing
- > Sport, fitness and massage
- > Trades.

We are adding new short courses and dates all the time. For more information, including session details, dates, locations and costs, visit **chisholm.edu.au/shortcourses**.

## Allied health and nursing

#### Nursing and allied health services are a vital part of the growing healthcare sector.

Growth is being driven by increased demand for National Disability Insurance Scheme services, our ageing population, investment in hospitals and demand for home-based care.

With the demand for healthcare workers rising, hospital and allied health staff will continue to play an important role in the recovery and rehabilitation of clients and the community. As well as our popular nursing courses, we offer a diverse range of certificate courses that enable you to become a qualified allied health assistant, ageing support and/or disability support worker, dental assistant, sterilisation technician or pathology collector.

As a nursing or allied health student at Chisholm, you'll learn from experienced teachers in our modern, stateof-the-art health precincts and labs at our Berwick and Frankston campuses.



21

For a full list of allied health and nursing courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/health**.



#### Student story Brooke

Brooke enrolled in Chisholm's Certificate IV in Disability as she wanted to inspire other people with disabilities to reach for the stars.

As someone with auditory processing disorder and developmental dyspraxia herself, Brooke felt she was in a special position to help.

"I wanted to show everyone that even though I have a disability, I can still do the job just like everyone else," she says. "Sure, I have a disability, but it doesn't limit me in what I want to do."

Having faced bullying in the past due to her disability, Brooke found Chisholm to be a safe learning environment.

"At the beginning of the year, I was nervous doing role plays and didn't want to do it in front of others," she says. "Now, I help other students with their assessments, speak in front of everyone and I'm feeling more confident now to go to job interviews because of the confidence I gained at Chisholm."

Brooke's dream is to work in the disability industry and become a guest speaker spreading the word about how much people with disabilities can offer to the community.

She encouraged others with a desire to work in the field to enrol in the course.

"It's lifechanging," she says. "You're forever learning something new. At the end of the day, when you help someone with a disability and they smile, it actually makes your day."

Aged care		Disability services	
Certificate III in Individual Suppor CHC33021	t – Ageing and Disability	Certificate III in Individual Support CHC33021	- Ageing and Disability
Duration: 6 months full time	Location: B, F	Duration: 6 months full time	Location: B, F
Certificate III in Individual Suppor Traineeship CHC33021●	t – Ageing and Disability –	Certificate III in Individual Support Traineeship CHC33021 •	- Ageing and Disability –
Duration: 12 months full time	Location: B, F	Duration: 12 months full time	Location: B, F
Certificate IV in Ageing Support	CHC43015 •	Certificate IV in Disability CHC431	15* •
Duration: 1 year full time	Location: BC, F, MP	Duration: 1 year full time	Location: B, BC, F, MP
	ertificate IV in Leisure and Health CHC43415 Curse in Identifying, Reporting and Preventing A Grooming of People with Disabilities 22530VIC*		
Duration: 1 year part time	Location: BC, MP	<b>Duration:</b> 6 weeks full time	Location: OC
Alcohol other drugs and m	nental health	Course in Introduction to the Natio	onal Disability Insurance
Certificate IV in Alcohol and Othe	•	Scheme 22469VIC* ● Duration: 3 weeks part time	Location: OC
Duration: 12 months full time	Location: B, D, F	Manager	
Certificate IV in Mental Health CH		Massage	
<b>Duration:</b> 12 months full time	Location: B, F	Certificate IV in Massage Therapy Duration: 34 weeks full time	HLT42015* Location: F
Diploma of Alcohol and Other Dru	•	Duration. 54 weeks lutt time	
<b>Duration:</b> 2 years full time	Location: D	Diploma of Remedial Massage HL Duration: 1 year full time	T52015* Location: F
Diploma of Counselling CHC51015			
<b>Duration:</b> 12 months full time	Location: B, D, F	Nursing	
Diploma of Mental Health CHC53	315	Diploma of Nursing HLT54121 •	
Duration: 18 months full time	Location: F	Duration: 18 months full time	Location: B, F
Undergraduate Certificate in Com	•	Bachelor of Nursing (Enrolled Nur	se) LATBNUR
Alcohol and Other Drugs CRS1400 Duration: 6 months full time	Location: B	Duration: 2 years full time	Location: B, F
Associate Degree of Psychology (	CRS1401151	Pathology and sterilisation	ı
Duration: 1 year full time,	Location: F	Certificate III in Pathology Collect	
2 years part time		<b>Duration:</b> 6 months full time	Location: B, F
Bachelor of Community Mental H CRS1201285	ealth, Alcohol and Other Drugs	Certificate III in Sterilisation Servio	<b>ces</b> HLT37015
Duration: 3 years full time, 6 years part time	Location: B	<b>Duration:</b> 6 months part time	Location: F
Bachelor of Psychology CRS14011	50	Pharmacy and retail	
<b>Duration:</b> 2 years full time,	Location: F	Certificate III in Community Pharn	acu SIR30116
4 years part time		Duration: 6 months full time	Location: D
Allied health		Psychology	
Certificate III in Dental Assisting	HLT35021 •	TSgenotogy	
<b>Duration:</b> 9 months full time	Location: F	Associate Degree of Psychology ( Duration: 1 year full time,	CRS1401151 Location: F
Certificate III in Dental Assisting -		2 years part time	
Duration: 9 months part time	Location: W	Bachelor of Psychology CRS140115	50
Certificate IV in Allied Health Ass	istance (Physiotherapy,	Duration: 2 years full time,	Location: F
Occupational Therapy) HLT43015 <sup>2</sup> Duration: 12 months full time		4 years part time	

• This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

#### **Fast facts**

- > The healthcare and social assistance sector is projected to increase by 14.2 per cent over the next five years\*
- > Student placements allow you to gain valuable industry experience
- > Learn in our modern health precincts
- > Many health courses are included in the Free TAFE initiative for eligible students.

\*Source: 2020 Industry Employment Outlook, Labour Market Information Portal.

## Art, design and photography

## Make your mark in the world with art and design.

Are you ready to pursue your next creative challenge? Turn your passion into your career and gain skills to be job ready, or university ready, in Art and Design at Chisholm.

Creative Arts and Design is a vast industry with varied disciplines that are all within your reach. At Chisholm, we offer quality Visual Art and Design courses, including fine art, illustration, graphic design, content creation and photography courses at our Frankston campus, ranging from short courses to certificates through to diploma qualifications.



For a full list of art, design and photography courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/artanddesign**.



#### Student story James

When he agreed to keep a friend company on a short art course, ex-serviceman and teacher James couldn't have predicted the positive impact it would have on his life.

After finishing the eight-week short course, he enrolled at an art college. Unfortunately, James soon realised that he wasn't learning the basics he needed to carry out the artistic ideas he was having.

"I decided to do the (Chisholm) TAFE course because I thought it would give me a better grounding in the basic skills, which is exactly what I found."

James studied the Diploma of Visual Arts (Fine Arts) part time, hoping to delve further into the arts and hone his newfound skills.

"The thing that grabbed me the most last year was sculpture. I also really enjoyed print making, which I'd never done before. I seem to have the ability to produce images that suit that medium."

While his pieces are very personal, they've reached a much wider audience. His works were selected for a travelling art exhibition for the Shrine of Remembrance and he placed in the top 10 for the Napier Waller Art Prize in 2019.

James' story is sure to continue inspiring not only veterans, but people who might be seeking a new sense of purpose or healing through study.

	_
Building design	
Advanced Diploma of Building Design (Architectural) 224 Duration: 2 years full time Location: F	477VIC*
Graphic design	
Certificate II in Printing and Graphic Arts ICP20120 ● Duration: 18 weeks part time Location: F	
Certificate IV in Design CUA40720Duration: 12 months full timeLocation: F	
Diploma of Graphic Design CUA50720Duration: 1 year full timeLocation: F	
Photography	
Certificate IV in Design CUA40720 Duration: 12 months full time Location: F	
Visual arts	
Certificate III in Visual Arts CUA31120Duration: 1 year part timeLocation: F, OC	
Certificate IV in Visual Arts CUA41320Duration: 12 months full timeLocation: F	
Diploma of Visual Arts CUA51120Duration: 1 year full timeLocation: F	
• This is a Free TAFE for Priority Course	

More than 195,000 people in Victoria are employed in design roles – in everything from graphic design, branding and communications design, architecture, industrial and digital design, interior design and landscape design, user experience design, fashion design, urban design and more.\*

\*Source: https://liveinmelbourne.vic.gov.au/connect/victorianindustries/creative-industries

Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,

D Dandenong, **F** Frankston, **MP** Mornington Peninsula, **O** Online, **OC** Off Campus Delivery, **S** Springvale, **W** Workplace.

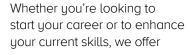
### **Automotive**

## Does knowing what's under the bonnet fascinate you? Choose a career that will have you on the move.

If you like using technology to problem solve, a career in automotive might be for you.

The automotive industry is far from over in Australia; it's entering a new era. We've adapted our courses to align with where the industry is going. You'll learn about servicing and diagnosis as well as hybrid and electric vehicles and more. accredited qualifications and training in modern facilities with experienced industry teachers.

From specialised automotive air conditioning, hybrid/ electric vehicle training to mobile plant and light vehicle and heavy vehicle mechanics – whatever the course, you'll learn skills that you can use both at home and in the workplace to chase your calling.





25

For a full list of automotive courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/automotive**.



#### Student story Jonathon

While most people start out as a mechanic then aspire to get into engineering, Jonathan went the other way.

After high school, he did a Bachelor of Engineering and got a job as an engineer with Kenworth designing heavy-duty commercial vehicles.

However, after doing a few stints out in the factory, he decided he didn't want to be behind a desk anymore – he wanted to work on the trucks.

"I did some investigation, went to a couple of shops and decided to join Hallam Truck Centre," says Jonathan. "I got my apprenticeship from there and I haven't looked back."

As part of his apprenticeship, Jonathan completed a Certificate III in Heavy Commercial Vehicle Mechanical Technology through Chisholm.

"The instructors we had were amazing," says Jonathan. "They were really knowledgeable guys who between them had about 180 years' experience in different fields – marine diesel, light vehicle, heavy vehicle, heavy plant, motorbikes – everything. The stories and the experience they shared were great."

Jonathan absolutely loves his job. Eventually he would like to try different versions of heavy diesel – marine diesel, heavy plant, hydraulics, and auto electrical – then own his own shop.

Course Guide 2024

#### Automotive and supply management

Certificate II in Automotive Servicing Technology – Pre-apprenticeship AUR20520 • Duration: 10 weeks full time Location: D, F

#### Certificate III in Automotive Body Repair Technology

Apprenticeship AUR32120
 Duration: 3 years part time
 Location: D

Certificate III in Automotive Refinishing Technology – Apprenticeship AUR32420 Duration: 3 years part time Location: D

Certificate III in Heavy Commercial Vehicle Mechanical Technology – Apprenticeship AUR31120 Duration: 3 years part time Location: D

Certificate III in Light Vehicle Mechanical Technology – Apprenticeship AUR30620 Duration: 3 years part time Location: D, F

Certificate III in Mobile Plant Technology – Apprenticeship AUR31220

Duration: 3 years part time Location: D

Certificate IV in Automotive Management AUR40116 Duration: 20 weeks part time Location: D

This is a Free TAFE for Priority Course

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

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#### **Fast facts**

- > There were 20.1 million vehicles registered in Australia in 2021\*, and all these vehicles will require servicing
- > The automotive industry is currently experiencing a skills shortage with more than 17,500 light vehicle technicians needed to meet the demands of Australia's current automotive fleet<sup>#</sup>
- > A Certificate IV in Automotive Management can help you set up and run your own business.

\*Source: https://www.abs.gov.au/statistics/industry/tourism-and-transport/ motor-vehicle-census-australia/latest-release #Source: https://www.aada.asn.au/wp-content/uploads/2021.06.24-AADA -DB-Skills-Shortage.pdf

## **Building trades**

## Trade up for a hands-on career with a future.

With the demand for qualified tradespeople continuing to rise, there's never been a better time to chase your calling with a career in trades and construction.

At Chisholm, we offer a diverse range of career pathways and courses.

Our graduates work in a variety of roles and industries such as commercial, civil, domestic, owner operators, sub-contractors, Australian Defence Force, mining and more. Our courses are developed in consultation with industry and our integrated high-tech trade workshops provide real-world and practical hands-on learning.

So whether you want to get into bricklaying, building construction, building design, carpentry and cabinet making, waterproofing, electrical or plumbing, we have the course to get you there.



For a full list of building trades courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/building**.

#### **Student story** Dylan

Dylan always enjoyed dismantling VCRs and whatever else he could find and using the components to make sculptures and other creations.

Towards the end of high school, Dylan decided to do a pre-apprenticeship Certificate II in Electrotechnology (Career Start) through Chisholm.

The electrical pre-apprenticeship gives you a head start on the competition when employers are looking for new electrical apprentices.

Students gain insight into the electrotechnology industry and develop skills in domestic and commercial electrical work.

Early on in the course, Dylan knew he had made the right choice. He went on to do his Certificate III in Electrotechnology Electrician apprenticeship, equipping him with the skills needed to work on a variety of electrical installations, including commercial, residential and industrial wiring applications.

"Studying at Chisholm was pretty fun," says Dylan. "They showed us what we needed to learn and we'd go at our own pace, which I really liked."

Dylan found the teachers at Chisholm to be very supportive and he thrived as a result.

"I could call them up when I needed help with something, which was great," he says.

Dylan's favourite thing about being an electrician is seeing the finished product come together.

#### Bricklaying

Certificate III in Bricklaying and Blocklaying – Apprenticeship CPC33020 Duration: 3 years part time Location: W

#### **Building and construction**

Certificate II in Building and Construction – Pre-apprenticeship – Carpentry 22614VIC Duration: 10 weeks full time Location: D, F

Certificate III in Carpentry – Apprenticeship CPC30220 Duration: 3 years part time Location: B, D, F, MP, W

Certificate III in Construction Waterproofing CPC31420 ● Duration: 7 months part time Location: F

Certificate IV in Building and Construction (Building) CPC40120 ● Duration: 18 months part time Location: D, F

Diploma of Building and Construction (Building) CPC50220 ● Duration: 2 years full time, Location: F 2.5 years part time

#### **Building design**

Advanced Diploma of Building Design (Architectural) 22477VIC\* Duration: 2 years full time Location: F

#### Cabinetry and furniture making

Certificate III in Cabinet Making – Apprenticeship MSF31113\* Duration: 3 years part time

#### Electrical

Certificate II in Electrotechnology (Career Start) UEE22020 • Duration: 10 weeks full time, Location: B, D, F, MP 18 weeks part time

Certificate III in Electrotechnology Electrician – Apprenticeship UFF30820

Duration: 4 years full time

Location: B, D, F, MP

Location: D, F

#### Plumbing

Certificate II in Plumbing – Pre-apprenticeship 22569VIC ● Duration: 8 weeks full time Location: BT, D

Certificate III in Plumbing – Apprenticeship CPC32420 **Duration:** 3 years part time Location: B. D. F

Certificate IV in Plumbing and Services CPC40920 ● Duration: 2 years part time Location: D

Course in Working Safely in the Solar Industry 22515VIC\* • Duration: 1 day full time Location: B

This is a Free TAFE for Prioritu Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne, D Dandenong, F Frankston, MP Mornington Peninsula, O Online, OC Off Campus Delivery, S Springvale, W Workplace.

#### **Fast facts**

- > Strong job growth predicted for carpenters and plumbers\*
- > Learn from industry- experienced teachers in training workshops designed to reflect real-world trade sites
- > Industry-leading certificates, apprenticeship courses and post-trade pathways give you skills for life.

\*Source: https://joboutlook.gov.au/industries/industryprofiles?industryCode=E



## Business and finance

## Choose business and finance as the first step to endless career pathways.

The business sector is incredibly flexible and can allow you to explore a diverse range of industries.

Our business management and leadership courses will give you the skills necessary to run a successful office, manage a small business or lead a corporate organisation. And as businesses adapt and change to a variety of flexible workplace cultures and environments, now is a good time to study human resources management.

Good accounting practices are critical to any enterprise.

Managing and maintaining daily business activities is critical for every business. We offer a range of accounting and bookkeeping courses where you'll develop highly valued skills sought after by employers. You'll gain practical skills and knowledge and be workplace ready on completion. There will be lots of different industries you can go into, providing opportunities and variety in this field.

We also offer courses in justice, library and information services, and community pharmacy as well as a real estate agents' representatives course.



#### Student story Claire

After leaving high school early, Claire decided a traineeship was the best option for her.

She enrolled in Chisholm's traineeship in a Certificate III in Business with Lee Property Valuers.

Claire's main tasks at work are to schedule property inspections for the valuers and to help check over the valuation reports before they are submitted to the bank.

"I love that every day is different," says Claire.

While studying, Claire also started her own car detailing business – a side hustle that slowly gained momentum.

"The Certificate III in Business course was really good and there are a lot of things I've learnt and used at work," she says. "The scheduling appointments unit, for example, was actually very useful. I'm using a lot of that information in my everyday tasks booking in the valuers' schedules and in my own business organising clients."

Claire encouraged other young people who were leaving high school early to consider a traineeship.

"The best thing about doing a traineeship is that you kind of get a textbook for how to work," she says.

Claire was a finalist representing Chisholm at the Victorian Training Awards.



For a full list of business and finance courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/business**.

#### Accounting

Certificate IV in Accounting and Bookkeeping FNS40217\* 
Duration: 6 months full time, Location: B, D, F, OC
18 months part time

Certificate IV in Accounting and Bookkeeping – Online FNS40217\* Duration: 18 months part time Location: O

Diploma of Accounting FNS50222 
Duration: 12 months part time Lo

Location: D, OC

#### **Business administration**

Certificate III in Business – Traineeship BSB30120 Duration: 48 weeks full time Location: W

#### Certificate IV in Business – Traineeship BSB40120

Duration: 12 months full time, Location: W 24 months part time

#### **Business management**

Diploma of Business BSB50120 Duration: 12 months full time L 18 months part time

e Location: D

#### Diploma of Business – Online BSB50120

Duration: 18 months part time Location: O

#### Diploma of Project Management BSB50820\*

Duration: 8 months part time Location: C

#### Associate Degree of Business (Management and Leadership) CRS1401272 Duration: 1 year full time, Location: D

Duration: 1 year full time, 2 years part time

#### Bachelor of Business (Management and Leadership) CRS1401274

Duration: 2 years full time, Location: D 4 years plus part time

This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

#### Criminology and justice

**Diploma of Justice** 22594VIC **Duration:** 12 months full time

Location: D, F

#### Pharmacy and retail

Certificate III in Community Pharmacy SIR30116 Duration: 6 months full time Location: D

#### **Real estate**

Certificate IV in Real Estate Practice CPP41419 Duration: 21 weeks full time Location: B, C, F

#### Workplace safety

Certificate IV in Work Health and Safety BSB41419 
Duration: 15 months part time Location: B, C

Certificate IV in Work Health and Safety BSB41419 • Duration: 15 months part time Location: O

#### **Fast facts**

- > 11 per cent employment growth predicted in professional, scientific and technical services to November 2025\*
- > A large variety of business and finance accredited and short courses available, across multiple campuses and delivery modes
- Significant experience in business and finance delivery by a team of qualified industry experts.

\*Source: https://lmip.gov.au Labour Market Information Portal (LMIP) 2020 Industry projections – five years to November 2025



## Community and social services

## Community services work is a highly rewarding and respected career choice.

This growing industry encompasses a huge range of diverse roles, including mental health, drugs and alcohol, family violence, counselling and youth work.

Working in this area means you'll be engaging with, and working alongside, some of our community's most vulnerable clients – and seeing the growth and positive change you can bring about together.

We offer a variety of generalist and specialised courses, from certificate to diploma and higher education qualifications.

If you care about creating positive change in people's lives, you can forge a career as a valued community services professional.



For a full list of community services courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/communityservices**.

#### **Fast facts**

- > The sector covering community services community and social assistance – is projected to be the largest employer of new Australian jobs in the next few years
- > Rich and rewarding industry with many career choices
- > Huge job variety, as one qualification often opens the doors to multiple opportunities.



#### Student story Jacynta

"I'm a really hands-on learner," Jacynta says. "The teachers didn't just read off slides, they'd give their life experiences, whether in mental health or youth engagement. That made it easier for me to retain information."

Jacynta found her calling as an Indigenous youth worker, helping young people to reach their full potential.

Jacynta is a proud Aboriginal woman living on Wurundjeri country, whose ancestral ties link to the Kaurna people of Adelaide Plains and Narrunga people of Yorke Peninsula, South Australia (Point Pearce Mission Station).

Growing up, Jacynta watched her single mother, who is now an Elder, work with Indigenous young people in the south eastern suburbs of Melbourne and was inspired to do something similar.

After finishing Year 12, she tried a few different careers before an opportunity presented to become an Indigenous youth worker.

Jacynta enrolled in Chisholm's Certificate IV in Youth Work, which gives students the skills needed to engage effectively with young people and help them to reach their goals.

Jacynta found the Chisholm course invaluable in helping her to progress her career.

Twelve weeks out from completing her qualification, Jacynta landed her dream role as an Aboriginal youth case manager and mentor – an outstanding achievement.

Aged care		Counselling	
Certificate III in Individual Support – CHC33021 ● Duration: 6 months full time Le	Ageing and Disability ocation: B, BC, F, MP	<b>Diploma of Counselling</b> CHC51015 <b>Duration:</b> 12 months full time	Location: B, F
Certificate III In Individual Support - A Traineeship CHC33021 ●	Ageing and Disability –	Criminology and justice	
	ocation: B, F	<b>Diploma of Justice</b> 22594VIC • <b>Duration:</b> 12 months full time	Location: D, F
Certificate IV in Ageing Support CHC Duration: 1 year full time	43015 • ocation: BC, F, MP	Disability services	
Certificate IV in Leisure and Health C Duration: 1 year part time La	CHC43415 • ocation: BC, MP	Certificate III in Individual Support CHC33021 ● Duration: 6 months full time	<ul> <li>Ageing and Disability</li> <li>Location: B, BC, F, MP</li> </ul>
Alcohol other drugs and mer	ntal health	Certificate III In Individual Support	- Ageing and Disability –
Certificate IV in Alcohol and Other D Duration: 12 months full time	rugs CHC43215 ● ocation: B, F	<b>Traineeship</b> CHC33021 <b>Duration:</b> 12 months full time	Location: B, F
Certificate IV in Mental Health CHC4 Duration: 12 months full time Le	3315 ● ocation: B, F	<b>Certificate IV in Disability</b> CHC4311 <b>Duration:</b> 1 year full time	5* ● Location: B, BC, F, MP
Diploma of Alcohol and Other Drugs Duration: 2 years full time Le	CHC53215 ocation: D	Course in Identifying, Reporting ar Grooming of People with Disabiliti Duration: 6 weeks full time	
Diploma of Counselling CHC51015Duration: 12 months full time	ocation: B, F	Course in Introduction to the Nation 22469VIC* ● Duration: 2 weeks part time	Location: OC
Diploma of Mental Health CHC53315Duration: 18 months full time	ocation: F	Family violence	
Undergraduate Certificate in Commu Alcohol and Other Drugs CRS140093 Duration: 6 months full time Le	•	Graduate Certificate in Family Vio CRS1400479 Duration: 6 months full time, 1 year part time	Lence – Prevention and Practice Location: D
Associate Degree of Psychology CRS Duration: 1 year full time, La 2 years part time	51401151 ocation: F	Graduate Certificate in Family Vio CRS1400479 Duration: 1 year part time	Lence – Working with Men Location: D
Bachelor of Community Mental Heal	th, Alcohol and Other Drugs	Course in Gender Equity 22521VIC Duration: 8 months full time	* • Location: OC
	ocation: B	Course in Identifying and Respond	
g,	ocation: F	22510VIC* • Duration: 12 weeks full time	Location: OC
4 years part time		Psychology	
Community services Diploma of Community Services CHO	€52015* ●	Associate Degree of Psychology C Duration: 1 year full time, 2 years part time	Location: F
Duration: 2 years full time, 3 years part time	ocation: D, F	Bachelor of Psychology CRS140115 Duration: 2 years full time,	0 Location: F
Diploma of Counselling CHC51015Duration: 12 months full time	ocation: B, F	4 years part time	
Graduate Certificate in Family Violer and Practice CRS1400479	nce – Prevention	Youth work Certificate IV in Youth Work CHC40	0/12*
	ocation: D	<b>Duration:</b> 12 months full time	Location: B, F
Graduate Certificate in Family Violer Men CRS1400479	nce – Working with	<b>Diploma of Youth Work</b> CHC50413* <b>Duration:</b> 18 months full time	Location: D
5	ocation: D		
Course in Gender Equity 22521VIC  Duration: 8 months full time	ocation: OC	<ul> <li>This is a Free TAFE for Priority Course</li> <li>*This course has been superseded and will trar</li> </ul>	nsition to a new version in the comina
Course in Identifying and Responding Risk 22510VIC ●	g to Family Violence	months. Please visit our website for current info replacement courses which may or may not inc Training packages undergo regular reviews and	rmation about these courses and clude changes to units and course duration.
Duration: 12 weeks full time	ocation: OC	ensure they reflect current industry practice.	

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

#### Early childhood education and education support

Inspire minds and develop future generations with a rewarding early childhood or school based education support career.

Our early childhood education courses teach the fundamentals of how children grow and develop. You'll learn how to provide enriching learning experiences in early childhood centres, family day care, kindergartens or out of school hours care settings. You can choose to follow a pathway to the Bachelor of Education (Early Childhood and Primary), gaining skills, experience and qualifications along the way. Education support workers assist teachers and students in a primary or secondary school setting. Our school based education support courses equip you with specialist knowledge so you can help students in the classroom with additional learning needs.

Our practical placements help you gain real-world skills and experiences to prepare you for work.

## Student story

#### Student story Allison

"My teacher Vicki was always available and her teaching style was very personal," Allison says. "Vicki tailored her teaching to my learning style and needs, and as the class size was small, it was also a very supportive group."

Allison dreamed of having a career she was passionate about, and one that would fit around having a busy family.

So she decided to chase her calling and study the Certificate IV in Education Support at the Chisholm Bass Coast campus in Wonthaggi.

"A career in education would fit in with my lifestyle as it provided flexibility to work through the school terms and be home for holidays with my family," Allison states.

The course involved placement at Inverloch Primary School, which was close to where she lived in regional Victoria.

She knew she'd found a career she loved.

"Through placement, I've recognised that it's really important to learn the teacher's styles and to fit in with that teaching style so you're actively involved in the classroom. This way you can fit in seamlessly to benefit all. I enjoy holistically supporting the student, the classroom and the teacher."

To anyone thinking of studying education support, Allison says "If you have a tendency to bring the best out in children, do it. I'm seeing growth in my students; it's so rewarding. Challenging but rewarding!"



For a full list of our early childhood, education support, and training and assessment courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/education**.

### Early childhood education

<b>Certificate III in Early Childhood E</b> <b>Duration:</b> 1 year full time, 2 years part time	
Certificate III in Early Childhood E CHC30121 ● Duration: 1 year full time, 2 years part time	ducation and Care – Traineeship Location: W
Diploma of Early Childhood Educe Duration: 1 year full time, 2 years part time	
Diploma of Early Childhood Educe	ation and Care – Traineeship
CHC50121 <b>Duration:</b> 1 year full time, 2 years part time	Location: W, OC
Bachelor of Education – Early Chi	Idhood Education FEDBEDU
Duration: 2 years full time, 4 years part time	Location: F
Education support	
Castificante IV/In Calcard David Edu	

Certificate IV in School Based Education Support CHC40221 
Duration: 9 months full time, 18 months part time
Location: B, D, F, MP, OC

• This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- Empower and shape future generations and enjoy the experience of working with children every day
- > The education and training sector is projected to grow by 129,300 jobs by May 2024\*.

\*Source: https://lmip.gov.au/default.aspx?LMIP/GainInsights EmploymentProjections.



## Training and assessment

### Ready to share the skills and knowledge you've gained in your career with the next generation of workers in your industry?

Adding a training and assessment qualification to your resume can open a world of opportunities. You could work as a TAFE teacher, vocational trainer, assessor or compliance officer in a registered training organisation or in a business environment.

The highly regarded Certificate

IV in Training and Assessment

allows you to deliver training in

the vocational education sector.

35

For those ready to further develop their career, the Diploma of Vocational Education and Training teaches advanced training and assessment practices.

At Chisholm we love teaching, and we love teaching others how to teach – so we can help you to share your knowledge with others and transform lives.



### Student story James

For James, studying Chisholm's Certificate IV in Training and Assessment (TAE) opened up a world of possibilities he had never considered before.

James spent 20 years working in scientific instrumentation training scientists how to use equipment.

He decided to formalise his skills in training, so he enrolled in Chisholm's Certificate IV in Training and Assessment (TAE).

The course gives students competence in developing and facilitating group-based learning programs, among other skills.

As part of the curriculum, students must teach the class in their area of expertise, so James had to teach his peers how to collect a water sample for testing.

He learnt how to explain things in a way that was interesting and easy to understand for everyone, including those without prior knowledge of the subject matter.

James nailed the course and was even nominated as Vocational Student of the Year at the Chisholm Education Awards.

The Certificate IV in Training and Assessment (TAE) not only gave James the qualification needed to land a parttime role in training and assessment, it also inspired him to pursue a new career path – he hopes to one day teach the TAE himself at Chisholm. Certificate IV in Training and Assessment TAE40116\* ● Duration: 30 weeks part time Location: B, BC, C, D, F, MP, OC

Certificate IV in Training and Assessment – Online TAE40116\* • Duration: 15 months part time Location: O

• This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

### Locations

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 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.



## Employment preparation and foundation

### Learn best in a supportive and welcoming environment

Chisholm's Foundation College offers a range of programs to cater for students looking to improve their language, literacy and numeracy skills. Foundation courses will give you the skills and confidence to achieve your further study or employment goals.

As a student you will learn in small class sizes to ensure you receive personalised support and individualised attention from our teaching and support staff.

### **General Education programs**

Chisholm offers General Education programs to students wanting to improve their literacy and numeracy skills.

We offer Certificates I, II, and III in General Education for Adults. Our courses are self-paced, individualised certificate learning programs that range from an alternative to year 9 through to preparation for VCE Vocational Major.

Our courses cater to students seeking an alternative to the traditional secondary school setting as well as mature aged students looking to upskill for work or further study.

Classes are flexible, casual and supportive with teachers providing individualised support. On completion of their studies, our student's pathway into apprenticeships, further study at Chisholm or employment.

To enquire about our General Education programs, call **03 9238 8577**.

### Work Education programs

Work Education programs are specifically designed for students with intellectual disabilities who are struggling in mainstream or specialist schools.

We offer a three-year course delivering students life skills, independence and problem-solving skills to prepare them for future studies and life beyond school.

Over the three years, students are involved in travel training, community access, practical placement and vocational taster opportunities.

To enquire about our Work Education programs, call **03 9238 8577**.

### English language through AMEP

To help you learn English, you may be able to attend the free Adult Migrant English Program (AMEP).

To learn more about the courses available you can call 1300 517 459, email us at amep@chisholm.edu.au or head to chisholm.edu.au/amep.



For a full list of employment preparation and foundation courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/foundation**.

### English as an additional Language (EAL)

Certificate I in EAL (Access) 2248 Duration: 24 weeks full time, 31 weeks part time	4VIC* Location: B, C, D, F, S
Certificate II in EAL (Access) 2248 Duration: 24 weeks full time, 31 weeks part time	<b>Location:</b> B, C, D, F, S
Certificate II in EAL (Employment Duration: 14 weeks full time, 23 weeks part time	) 22488VIC* Location: B, C, D, F, S
Certificate III in EAL (Employment	t) 22489VIC*
Duration: 20 weeks full time, 27 weeks part time	Location: B, C, D, F, S
Certificate III in EAL (Further Stud	ly) 22491VIC*
Duration: 26 weeks full time, 32 weeks part time	Location: B, C, D, F, S
Certificate IV in EAL (Employmen	t/Professional) 22490VIC*
Duration: 26 weeks full time, 34 weeks part time	Location: B, C, D, F, S
Certificate IV in EAL (Further Stud	<b>ly)</b> 22492VIC*
Duration: 26 weeks full time, 33 weeks part time	Location: B, C, D, F, S
Course in EAL 22483VIC*	
Duration: 20 weeks full time, 27 weeks part time	Location: B, C, D, F, S
Course in Initial EAL 22482VIC*	
Duration: 19 weeks full time, 27 weeks part time	Location: B, C, D, F, S

### General education for adults

ocherat cadeation for da	atto
Certificate I in General Education Duration: 20 weeks full time	
<b>Certificate I in General Education</b> 22476VIC	n for Adults (Introductory)
<b>Duration:</b> 1 year full time	Location: B, BC, D, F, MP
Certificate II in General Educatio Duration: 20 weeks full time	
Certificate III in General Education Duration: 18 weeks full time	<b>Dom for Adults</b> 22474VIC <b>Location:</b> B, BC, D, F, MP
Work education	
Certificate I in Initial Adult Litera Duration: 6 months full time, 12 months part time	•
Certificate I in Transition Educati	on 22567VIC
<b>Duration:</b> 1 year full time, 2 years part time	Location: D, F
8	2566VIC
2 years part time Certificate I in Work Education 22 Duration: 1 year full time,	2566VIC Location: D, F

• This is a Free TAFE for Priority Course

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#### Locations

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### The Reconnect program

The Victorian Government's Reconnect program at Chisholm is designed to support the significant number of Victorians experiencing multiple barriers to engaging in education and training.

The program delivers on the Victorian Government's commitment to understanding and addressing the needs of disengaged and disadvantaged learners with a background of low levels of educational achievement.

The Reconnect team at Chisholm work one on one with participants in developing positive pathways through education and training and leading towards successful outcomes.

To find out more, visit chisholm.edu.au/reconnect.

### Engineering

### Turn your passion for metal work and machinery, automation and robotics into a career that will challenge and inspire you.

Engineering has many diverse employment opportunities in the fabrication and mechanical sectors. If you're considering a career as a welder, sheet metal worker, fitter and turner or tool maker, or in computer aided design and manufacturing, robotics or automation, we can put you on the right path.

In consultation with industry, our courses give you the skills to succeed in engineering Industry 4.0. Learn from industry-experienced teachers through a combination of theory and up-to-date, hands-on practical training in specialised workshops.

Your industry accredited qualification can take you around Australia, even around the world. And you don't need an ATAR to commence an engineering qualification that can pathway from a pre-apprenticeship course to a diploma or bachelor qualification.



For a full list of engineering courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/engineering**.



### **Student story** Charl

In his previous career, Charl spent some of his days building LEGO with kindergarten kids.

Nowadays, he's still building – albeit things that are a little bigger!

At age 30, Charl decided to have a career change and transition from being a kindergarten teacher to a mechanical engineer. He had been teaching for nine years when he decided teaching didn't inspire him anymore and it was time for fresh start.

"I've always liked pulling stuff apart and seeing how things work, then trying to put them back together in a way that they still work," says Charl. "I thought I would be an oddity enrolling in TAFE as a mature-aged student, but it wasn't the case at all. Most of the other apprentices were mature-aged."

Charl began Chisholm's Certificate III in Engineering (Mechanical Trade) apprenticeship with ANCA, a designer and manufacturer of computer numerical controlled precision-grinding machines.

"We got to work with a lot of different types of machines, which was really interesting," he says. "There was some big, heavy machinery we got to work on and create our own parts. We also created our own tools, which became useful working in the trade."

Charl says the teaching style at Chisholm really suited him. He did so well, he was nominated as Apprentice of the Year at the Chisholm Education Awards.

Engineering		
Certificate II in Engineering Stud	dies – Pre-apprenticeship	
22470VIC*  Duration: 22 weeks part time	Location: D	
Certificate III in Engineering – F MEM30319*	abrication Trade – Apprenticeship	
Duration: 3 years part time	Location: D	
Certificate III in Engineering – M MEM30219	lechanical Trade – Apprenticeship	
Duration: 3 years part time	Location: D	
Certificate IV in Engineering – C	CNC Programming MEM40119	
Duration: 1 year part time	Location: D	
Certificate IV in Engineering - C MEM40119	NC Programming – Apprenticeship	
Duration: 1 year part time	Location: D	
Diploma of Engineering Techno	logy 22478VIC	
Duration: 1 year full time	Location: D	
Bachelor of Engineering Techno	ology – Mechatronics CRS1201286	
Duration: 3 years full time, 6 years part time	Location: D	
Bachelor of Engineering Techno Manufacturing CRS1201286	ology – Mechanical and	
<b>Duration:</b> 3 years full time, 6 years part time	Location: D	Fast fact
		> Internationa

This is a Free TAFE for Priority Course

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#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne, D Dandenong, F Frankston, MP Mornington Peninsula, O Online,  $\boldsymbol{\mathsf{OC}}$  Off Campus Delivery,  $\boldsymbol{\mathsf{S}}$  Springvale,  $\boldsymbol{\mathsf{W}}$  Workplace.

### S

- Internationally recognised courses with specialised facilities
- > Start with a certificate and follow a pathway to a degree
- > The manufacturing and engineering sector is a priority for Commonwealth and state governments.\*

\*Source: https://labourmarketinsights.gov.au/occupation-profile/ metal-engineering-process-workers?occupationCode=8391

F

## Hair, beauty and make-up

### Turn your passion for hairdressing, beauty or make-up into a successful career.

Do you have a flair for creativity combined with practical skill? If so, the hair, beauty and make-up industry is calling.

Boosted by the demand for creativity and new techniques the beauty industry is booming, and you could be a part of it with one of our courses. We pride ourselves on knowing our stuff. We have award-winning teachers and our students are highly sought after by employers.

You'll gain hands-on experience in our simulated salons, including the gold class Mysa Salon and Spa at Frankston and Berwick.



For a full list of hair, beauty and make-up courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/hairandbeauty**.



### Student story Rhenny

For Rhenny, making the leap from an IT and finance background to the make-up industry was massive, but she had to follow her heart.

She enrolled in Chisholm's Certificate III in Make-up and never looked back.

The Certificate III equips students with all the skills needed to get started in a freelance or retail make-up career.

Participants learn all the latest trends and techniques for doing bridal and fashion make-up, airbrushing, special occasion make-up, camouflage, eyelash extensions and fantasy make-up.

"My favourite part was the practical assessments," says Rhenny. "Watching the teacher's lesson and then attempting to recreate on your model was really fun. I'm a very visual learner, so I enjoyed that aspect."

Rhenny says she was impressed with the learning experience at Chisholm and level of commitment from the teaching staff.

"The teachers are so incredibly skilled," she says.

After graduating, Rhenny got a job working for MECCA full-time and launched her own make-up business.

Her advice to aspiring make-up artists is to do some research online and have a dabble before getting a qualification.

### **Beauty services**

Certificate III in Beauty Services SHB30121 Duration: 30 weeks full time Location: B, D, F

Certificate III in Nail Technology SHB30321 Duration: 38 weeks part time Location: D, F

Diploma of Beauty Therapy SHB50121 Duration: 60 weeks full time Location: B, F

### Hairdressing

Certificate II in Salon Assistant SHB20216 ● Duration: 18 weeks full time Location: D, F

Certificate III in Hairdressing – Non Apprenticeship SHB30416 Duration: 15 months full time Location: B, D, F, MP

Certificate III in Barbering – Non Apprenticeship SHB30516 Duration: 1 year full time, 18 months part time

Certificate III in Barbering – Apprenticeship SHB30516 Duration: 2.5 years part time Location: B, F

Certificate III in Hairdressing – Apprenticeship SHB30416 Duration: 26 months part time Location: B, D, F, MP

### Make-up

Certificate III in Make-Up SHB30221 Duration: 6 months full time Location: D, F

• This is a Free TAFE for Priority Course

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#### Locations

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 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

Fast facts

- > Very strong job growth predicted for beauty therapists\*
- > You can earn while you learn
- > Gain hands-on experience in our simulated salons.

\*Source: www.joboutlook.gov.au/occupations beautytherapists?occupationCode=4511

### **Higher education**

### Higher education at Chisholm includes undergraduate certificates, degrees and postgraduate study.

Your pathway into a degree doesn't have to be the traditional way. Our pathway options mean you can start your journey to higher education with direct entry into our bachelor and postgraduate qualifications, or pathway into your degree from a diploma. In several instances the diploma will form the first year of your degree and provide you with job-ready skills and research and study skills to give you the best career options. This innovative model, the degree pathway, is unique to Chisholm.

We offer specialised, industryspecific degrees that give you a unique insight into the way the industry works and help you to create a professional network. All our qualifications are fully accredited and governed in the same way as university degrees, with a focus on maximising your employment options and providing you with entry opportunities to postgraduate study.

Our degree programs don't require an ATAR. You can complete your Chisholm diploma, then study for just one more year to attain an associate degree, or a further year to graduate with a bachelor degree.



### Student story Muhammad

Like many students, Muhammad's work placement led to a job offer straight after he finished his study at Chisholm.

In fact, his work placement provider was so impressed with him, they created a new position so that he would stay on with the company.

Growing up in Pakistan, being an engineer was a lifelong dream for Muhammad.

After doing some online research and consulting a few friends who had studied with Chisholm, he decided it was the right fit for him.

Muhammad enrolled in a Bachelor of Engineering Technology (mechanical and manufacturing). He really enjoyed the balance of practical hands-on learning with theoretical study.

Towards the end of his study, Muhammad started a placement with REDEI Renewable Energy Solutions, designing different parts for manufacture or assembly using computer-aided software.

"My placement was crucial in getting to know all the managers and co-workers," says Muhammad. "When they offered me a job, it was an easy decision, as I knew the people, I knew the job and how things worked."



For a full list of higher education courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/highered**.

Business and finance	Family violence	
Associate Degree of Business (Management and Leadership) CRS1401272	Graduate Certificate in Family Violence – Prevention and Practice	
Duration: 1 year full time, 2 years part time	CRS1400479 Duration: 6 months full time, Location: D 1 year part time	
Bachelor of Business (Management and Leadership) CRS1401274Duration: 2 years full time, 4 years plus part timeLocation: D	Graduate Certificate in Family Violence – Working with MenCRS1400479Duration: 1 year part timeLocation: D	
Community services	Nursing	
Undergraduate Certificate in Community Mental Health, Alcohol and Other Drugs CRS1400933 Duration: 6 months full time Location: B	Bachelor of Nursing – Enrolled NurseLATBNURin partnership with La Trobe UniversityDuration: 2 years full timeLocation: B, F	
Bachelor of Community Mental Health, Alcohol and Other Drugs CRS1201285	Psychology	
Duration: 3 years full time, Location: B 6 years part time	Associate Degree of Psychology CRS1401151 Duration: 1 year full time, Location: F	
Education	2 years part time	
Bachelor of Education – Early Childhood Education FEDBEDU         in partnership with Federation University         Duration: 2 years full time, 4 years part time	Bachelor of Psychology CRS1401150Duration: 2 years full time,Location: F4 years part time	
Engineering		
Bachelor of Engineering Technology – Mechanical and Manufacturing CRS1201286 Duration: 6 years part time Location: D		
Bachelor of Engineering Technology – MechatronicsCRS1201286Duration:6 years part timeLocation:D		

### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

Visit **chisholm.edu.au/highered** for the latest degree offerings.

Our degrees provide:

- academic support programs including our innovative Tertiary Access Program
- > flexible study options
- > comfortable and relevant learning spaces at multiple campus locations
- > opportunities to collaborate and learn with industry partners
- > continuous updates to facilities to enhance your learning experience
- > small class sizes with learning tailored to your needs.

As a graduate, you'll leave with relevant industry skills and experience, ready to launch into your career.

### **Our university partners**

We partner with leading universities like Federation University and La Trobe University. As a Chisholm diploma graduate, you may be eligible for credit into one of our partner university degree programs. Your diploma may act as the equivalent of first year, leaving you just two years to complete your degree.

## Horticulture and landscaping

### Grow your love of the outdoors and the environment, your vision and your creativity into a fruitful career.

If you love being outside and doing work that's enjoyable and meaningful, a career in horticulture could be for you.

The job opportunities in this sector are vast and varied and can include everything from being an assistant at a nursery, maintenance gardener or horticulturalist in related fields and much more.

We provide modern horticulture facilities and our teachers have extensive industry experience to provide you with the skills and knowledge to help you chase your calling – and thrive.

For a full list of horticulture and conservation courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/horticulture**.

### Student story Elizabeth

As a mature-age student, Elizabeth loved the learning experience at Chisholm.

At the age of 70, she enrolled in Chisholm's Certificate III in Horticulture.

Elizabeth already had an interest in gardening – she has her own vegetable garden, compost and greenhouse, and is a member of a community garden.

"I found the course really good, especially the side of it where it was more about the requirements of work in parks and gardens," says Elizabeth. "Also, things like pests and weed management and those sorts of units were interesting – I had touched on them but hadn't gone into detail."

When COVID lockdowns meant everything had to be done online, Elizabeth had to navigate unfamiliar territory on the computer, learning how to do things like classes via Zoom.

However, with the support of her teacher and peers, she worked through the hurdles and came out the other end stronger.

Elizabeth's advice to other people who were considering going to TAFE as a mature-aged student was to 'go for it'.

"I had been a mature-age student before when I finished my ESL teaching, but this was better because it was much more practical and we were doing things together," she says.

Now that Elizabeth has finished her studies, her goal is to combine her English language teaching skills with horticulture in a course that covers both.

### Horticulture and landscaping

Certificate III in Horticulture AHC30716\* 
Duration: 12 months full time Location

ime Location: C, MP

Certificate III in Landscape Construction – Apprenticeship AHC30921 Duration: 3 years part time Location: C, MP

• This is a Free TAFE for Priority Course

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#### Locations

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 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- > Career pathways in the great outdoors
- > Vast and varied job opportunities
- > Work that makes a difference in communities in Australia and around the world.



## Hospitality and cookery

### Whether you want to be a master chef, run your own café or create sweet works of art, courses at Chisholm can help you get there.

If you're dreaming of becoming your own boss and opening a restaurant or patisserie, working in a commercial kitchen, making people feel special front-of-house or becoming the best barista in town, this industry is for you.

With a wide range of nationally

recognised apprenticeships,

certificates and short courses

to choose from, our students

graduate with skills highly sought after in Australia and overseas.

Our internationally experienced hospitality teachers combine theory, field trips, industry placement and practical hands-on learning in specialised facilities, including an operational restaurant, to provide you with the skills you need to be job ready.



For a full list of hospitality courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/hospitality**.



**Student story** Travis

Travis knew from an early age he wanted to be a chef.

At age 28, he began his Certificate III in Commercial Cookery with Chisholm and never looked back.

During the three-year apprenticeship, Travis attended classes one day a week, while the rest of the week he was getting real-world experience in the kitchen.

"I'd recommend Chisholm to anyone regarding an apprenticeship, especially cookery," he says. "The teachers were very helpful and supportive and I liked learning new things. My favourite units were stocks, soups and sauces, and pastries. That comes in handy where I work now, because we make everything from scratch."

Travis ended up landing a job at Stella's Kitchen at The Orchard at Montague, a contemporary restaurant featuring farm-to-table menu options, set against the stunning backdrop of Lysterfield Park.

After one month on the job, he was promoted to sous-chef – a tremendous accomplishment.

Travis loves the fast-paced nature of his work and the fact that he can bring people together to enjoy something delicious he has created.

### **Cookery and patisserie**

Certificate III in Commercial Cookery SIT30816\* 
Duration: 11 months full time Location: D, MP

Certificate III in Commercial Cookery – Apprenticeship SIT30816\* Duration: 3 years part time Location: D, MP, W

Certificate III in Patisserie SIT31016\* Duration: 8 months full time Location: D

Certificate IV in Commercial Cookery SIT40516\* Duration: 18 months full time Location: D, W

Certificate IV in Commercial Cookery – Apprenticeship SIT40516\* Duration: 3 years part time Location: W

### Hospitality

Certificate III in Hospitality SIT30616<sup>∗</sup> ● Duration: 6 months full time Location: D, MP

Certificate III in Hospitality – Traineeship SIT30616\* • Duration: 24 months full time Location: W

• This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- > Gain real-world experience while you study
- > Nationally-recognised apprenticeships, certificates and short courses
- > Make your passion a career.

## IT and cyber security

### There are few touchpoints in life today that don't involve some form of digital interface – each one requiring development, maintenance and improvements.

So it's not surprising that there are a wide variety of careers to choose from in the fast-moving IT sector.

Our courses range from certificates to diplomas in information technology, cyber security, programming and database development, and networking and system administration and support. You can learn to protect networks and detect threats in our Cyber Security Operations Centre in Dandenong.

Or, if you'd like to pursue a career in programming and database development, join our Certificate IV in Information Technology course.

Secure your place and build a career in an ever-expanding digital age full of challenge and opportunity.



For a full list of technology courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/it**.



### Student story Atdhe

For Atdhe, Chisholm's Advanced Diploma of Cyber Security had just the right mix of units to keep him interested and wanting to learn more.

"Cyber security is like a big puzzle that you're trying to solve," he says. "Every day there's a new scam that's been developed and I guess that's where cyber security comes into place."

After finishing high school, Atdhe took a gap year and worked for a while, then eventually started a Bachelor of Information at RMIT.

However, he found the course to be too broad and wanted to home in on an area that really interested him – cyber security.

Atdhe enrolled in Chisholm's Certificate IV in Cyber Security, then followed it up with the Advanced Diploma of Cyber Security.

He is really looking forward to kicking off his career in cyber security. Once he finishes his Diploma, he plans to complete more Certificates to enhance his employability.

"This is a vital and fascinating field," Atdhe says. "If the idea of defending the internet from cybercriminals appeals to you, cyber security may be the profession for you."

Course Guide 2024

### Information technology

### Certificate III in Information Technology – Traineeship ICT30120 • Duration: 12 months full time Location: W

### Certificate III in Information Technology ICT30120 •

Duration: 6 months full time, 12 months part time Location: B, D, F, OC

Certificate IV in Information Technology – Traineeship ICT40120 Duration: 12 months part time Location: W

Certificate IV in Information Technology – Programming and Database Development ICT40120 Duration: 6 months full time Location: D

### Certificate IV in Cyber Security 22603VIC •

Duration: 12 months full time, 21 months part time

Location: B, D, F

Certificate IV in Information Technology – Networking and Systems Administration Support ICT40120 Duration: 6 months full time Location: B

This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- > Vast, fast-moving, growing sector
- Very strong future jobs growth predicted for database and systems administrators, ICT security, and software and applications programmers\*
- > High earning potential.

\*Source: \*Source: www.joboutlook.gov.au, February 2019



## Sport, fitness and massage

### If your passion is sport, fitness and massage, leap into a dynamic career with Chisholm.

When you forge a career in sport, fitness or massage, you join an industry that impacts the health of Australians.

At Chisholm we can get you there with unique benefits through our industry partners or a pathway to combine sport and study through the Chisholm Sports Academy.

In our sport-mad nation, there are many ways to enjoy a career in sports, fitness and massage. From managing sport and fitness centres to coaching, administration or massage therapy, qualified professionals are in strong demand.

Our courses will help you develop self-esteem, emotional intelligence, selfdiscipline, time management, a strong work ethic, problemsolving techniques, teamwork, communication skills and leadership.

These attributes are exactly what employers and coaches are looking for.



### **Student story** Ryan

Ryan has always loved basketball and has been playing since the age of five.

After finishing high school, Ryan spent five years working as a carpenter, but eventually decided it wasn't something he wanted to do for the rest of his life.

Ryan successfully applied for the Chisholm Sports Academy's basketball program, which helps aspiring athletes to pursue their athletic dreams while also completing their secondary school studies or while pursuing a career in the Sport and Recreation industry at certificate or diploma level.

Ryan completed the Diploma of Sport and Recreation Management/Diploma of Sport (Development and Coaching).

During his studies, Ryan spent four days a week studying, and on three of the days he would train for two hours in the morning.

"Through COVID, the learning environment at Chisholm was challenging, however teachers were readily available to assist students in any way they needed," he says.

"I enjoyed most of the content this course had to offer, especially the practical assessments we were able to complete. The units delving into the human anatomy and biomechanics also equipped students with appropriate knowledge needed to enter the sport and recreation field."

After graduating, Ryan scored a casual job with Global Wellness Tracking, a company that specialises in sports performance testing.

For a full list of sport, fitness and massage courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/sports**.

### **Aquatics**

Certificate III in Aquatics and Community Recreation – Traineeship SIS31015\*

Duration: 9 months part time Location: W

Swimming and Water Safety Teacher Skill Set SISSS00112\* Duration: 2 days full time Location: W

#### Massage

Certificate IV in Massage Therapy HLT42015\* Duration: 34 weeks full time Location: F

Diploma of Remedial Massage HLT52015\* Duration: 1 year full time Location: F

### **Sport recreation and fitness**

Certificate III in Fitness SIS30321 Duration: 20 weeks full time Location: OC

Certificate IV in Fitness SIS40221 Duration: 20 weeks full time Location: OC

**Diploma of Sport** SIS50321 **Duration:** 1 year full time

Location: B

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

#### Locations

B Berwick, BC Bass Coast, BT Berwick TEC, C Cranbourne,
 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- > Strong future growth predicted for amusement, fitness and sports centre managers\*
- > Keep fit and practice wellness while helping other people do the same

\*Source: https://labourmarketinsights.gov.au/occupations/occupationsearch?keyword=sports%20centre%20managers



### VCE and VCE VM

### Ready to tackle Years 11 and 12 and looking for an alternative to school in 2024?

The VCE Vocational Major (VM) is suited to young people between the ages of 16 and 18 years old at the time of enrolment. It offers an applied learning pathway to achieving the VCE certificate, within a flexible and adult learning environment. Year 11 and 12 students gain a pathway to further study, a degree or employment, giving you choice and flexibility while gaining career-ready skills and qualifications.

Select subjects aligned with your interests, ncluding those from VCE VM, and traditional VCE, while achieving an accredited VET qualification.

Traditional VCE is offered as both a youth program and adult program. The youth program is best suited to students who wish to continue their year 11 and/or 12 at TAFE and who are between 16 and 18 years of age. The Adult VCE is best suited to students returning to study and who are 18 years and older, and will be eligible to complete a year 12 only qualification. Students can choose from a variety of VCE subjects, including an accredited VET qualification.

Once you've completed your VCE or VCE VM, we'll help you gain direct entry into your chosen apprenticeship, traineeship, diploma and/or degree pathway. No ATAR? No worries.



### Student story Nellie

Nellie enrolled in Year 11 VCE at Chisholm in 2019. She achieved an ATAR of 93.3, despite completing almost her entire Year 12 VCE via remote learning. She also received the Academic Excellence award in each of her VCE subjects.

While navigating the challenges of remote learning, Nellie displayed resilience, determination and an excellent attitude.

There was one laptop in her home that was often shared with her siblings. Despite this, Nellie buckled down and just kept working, studying and asking for support from caring and compassionate teachers who were always ready to help. With their support, Nellie applied herself to her study with an incredible tenacity and work ethic.

Nellie set her sights on gaining entry into

The University of Melbourne, a feat she accomplished with a first preference offer into the Bachelor of Arts, majoring in Criminology. She started the course in 2021 and is well on her way to completing her degree very soon.

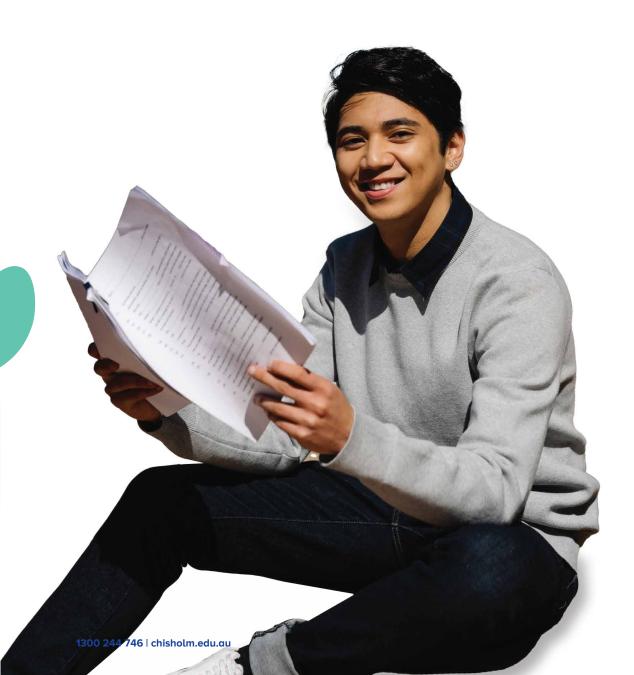


For a full list of alternatives to secondary school courses and the latest course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/vce**.

VCE		
VCE – Victorian Certificate of E Duration: 2 year full time, 4 years part time		
VCE – Victorian Certificate of E Duration: 2 year full time, 4 years part time		
VCE – Vocational Major		
VCE – Vocational Major – Year Duration: 1 year full time		
VCE – Vocational Major – Year	12 VCEVMYR12	
Duration: 1 year full time		

### Locations

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 D Dandenong, F Frankston, MP Mornington Peninsula, O Online,
 OC Off Campus Delivery, S Springvale, W Workplace.



### VETDSS

## Explore VET options and start training for your career while you complete your VCE VM.

Combine a VET delivered to secondary students (VETDSS) qualification with your VCE pathway to an apprenticeship, employment or further study at TAFE and university.

As a Chisholm VETDSS graduate, you can fast-track your enrolment to your next course the following year in the same course area – or you can choose from our range of other courses and pathways. Chisholm is one of Australia's largest VETDSS training providers, with over 3000 VETDSS students enrolling each year from more than 200 schools in Melbourne.

If you're looking to explore career options, learn hands-on skills, train in modern facilities and be close to home, talk to your school VET Coordinators and Careers Advisor about how to enrol in a VETDSS program that works with your school curriculum.



For specific VETDSS course information, visit **chisholm.edu.au/vetdss**.



Contificate II in Automotive Ver	ational Drongration forturing	Certificate III in Desian Fundar	nentals – featuring options with
Certificate II in Automotive Vocational Preparation – featuring options with elective focus for mechanical AUR20720 ●		elective focus for graphic desig	
<b>Duration:</b> 2 years part time	Location: D, F	Duration: 2 years part time	Location: B, F
Certificate II in Building and Co Carpentry 22614VIC	onstruction pre-apprenticeship –	Certificate III in Design Fundar elective focus for photography	nentals – featuring options with J CUA30720
Duration: 2 years part time	Location: B, D, F	<b>Duration:</b> 2 years part time	Location: F
	onstruction pre-apprenticeship –	Certificate III in Early Childhoo	d Education and Care CHC30121
Bricklaying 22614VIC		Duration: 2 years part time	Location: B, D, F, MP
Duration: 2 years part time	Location: B, D, F		
		Certificate III in Fitness SIS303	21
Certificate II in Community Ser Duration: 2 years part time	Location: B, F	<b>Duration:</b> 2 years part time	Location: D
		Certificate III in Health Service	s Assistance HLT33115 🔵
Certificate II in Computer Asse Duration: 2 years part time	mbly and Repair UEE20520 Location: B, D, F	Duration: 2 years part time	Location: B, F
		Certificate III in Individual Sup	port CHC33021
Certificate II in Electrotechnolo Duration: 2 years part time	bgy (Career Start) UEE22020 Location: B, D, F, MP	Duration: 2 years part time	Location: B, MP
	-1	Certificate III in Information Te elective focus for basic cybers	chnology – featuring options with
Certificate II in Engineering Stu		Duration: 2 years part time	Location: D, F
Duration: 2 years part time	Location: D	<b>Daration</b> 2 gears part ante	
Certificate II in Horticulture AH	IC20416* ●	Certificate III in Information Technology – featuring options with elective focus for gaming ICT30120	
Duration: 2 years part time	Location: C, MP	Duration: 2 years part time	Location: D, F
Certificate II in Plumbing – Pre	-apprenticeship 22569VIC	Certificate III in Legal Services	BSB30320
Duration: 2 years part time	Location: B, D, F	Duration: 2 years part time	Location: F
Certificate II in Salon Assistant	SHB20216	Certificate III in Screen and Me	edia CUA31020
Duration: 1 year part time	Location: B, D, F, MP	Duration: 2 years part time	Location: F
Certificate II in Workplace Skill	<b>Is</b> BSB20120	Certificate III in Sport, Aquatic	s and Recreation SIS30122
Duration: 1 year part time	Location: B, D, F	<b>Duration:</b> 2 years part time	Location: B, F, MP
Certificate III in Business BSB3	0120	<b>Certificate III in Visual Arts</b> CU	A31120
Duration: 1 year part time	Location: B, C, D, F	Duration: 2 years part time	Location: F

• This is a Free TAFE for Priority Course

<sup>4</sup> This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

### Locations

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 OC Off Campus Delivery, S Springvale, W Workplace.

### Workplace safety

Whether you're kick-starting a career or complementing your existing skillset, we offer a range of practical, industry-relevant safety training programs, ranging from certificate to diploma.

We also offer accredited and non-accredited short courses. These courses will give you a range of skills, including contractor and plant safety, and managing workplace health and safety programs across a broad range of industries.

Our safety short courses are available on campus, or we can come to you at your workplace.



For a full list of our workplace safety course information, including entry requirements, payment options and intakes, visit **chisholm.edu.au/workplacesafety**.



### Student story Rodney

Personal experience with compromised workplace safety led Rodney towards an alternate career.

Rodney worked in the automotive industry for decades, but it wasn't until he started suffering from work-related health issues that he felt the need for a career change.

"I wanted to explore my options and an area that I'd become very interested in was occupational health and safety. I attended a career expo to find a suitable course. I was wary of private institutions offering courses. I chose Chisholm because it was a name I knew and trusted.

"The teachers at Chisholm were well qualified and some were from the OHS inspection industry itself. They were knowledgeable, supportive and gave us a lot of confidence. I'd never been a good student even in secondary school, so to come back into a classroom was difficult at first. But the environment was so positive and focused, I found myself committing to the course like I never thought possible."

### Workplace safety

Certificate IV in Work Health and Safety Duration: 6 months part time (evenings) 10 months part time (weekends	Location: B, C
Certificate IV in Work Health and Safety	J – Online BSB41419 ●
Duration: 15 months part time	Location: O
Course in Working Safely in the Solar In	dustry 22515VIC* ●
Duration: 1 day full time	Location: B
<b>Enter and Work in Confined Spaces</b> COI <b>Duration:</b> 8 hours part time	NISS014 Location: C
Operate Elevated Work Platforms Up To	<b>11 Metres</b> CONISS001
Duration: 16 hours part time	Location: C
Prepare to Work Safely in the Construct	tion Industry CONISS012
Duration: 6 hours part time	Location: C, MP
Remove Non-friable Asbestos CONISSO.	22
Duration: 8 hours part time	Location: C
Traffic Management Skill Set CONISS02	20
Duration: 16 hours part time	Location: C, MP

• This is a Free TAFE for Priority Course

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 D Dandenong, F Frankston, MP Mornington Peninsula,
 O Online, OC Off Campus Delivery, S Springvale, W Workplace.

### **Fast facts**

- > There were 34,000 Occupational and Environmental Health Professionals in 2016\*
- > The number of workers is likely to reach 40,900 by 2025.\*

\*Source: Occupational & Environmental Health Professionals | JobOutlook https://joboutlook.gov.au/occupations/occupationalenvironmental-health-professionals?occupationCode=2513

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13



# Give the gift of education

Education can change a person's life, providing knowledge, skills, connections and new career opportunities. A Caroline Chisholm Education Foundation (CCEF) scholarship is the best gift anyone can receive!

### **Donate today**

Your generosity can change someone's life. Every donation enables CCEF to help deserving students to succeed. Choose to customise your donation by qualification type, industry, community group, memorial gift and more. Visit **givenow.com.au/ccef** to donate today.

100% of donations made to the Caroline Chisholm Education Foundation go directly to students in need.



### **Chisholm Skills and Jobs Centre**



### Chisholm's one-stop shop for skills and jobs

Our Skills and Jobs Centre helps jobseeker looking to enter the workforce, start training or re-skill. We also match employers with qualified job seekers to assist with their workforce needs.

### We provide FREE services to help job seekers on employment and training opportunities including:

- > career advice and counselling
- > information on job and training opportunities
- > weekly workshops to help job seekers prepare for their next role
- > training options and pathway advice for upskilling employees
- > apprenticeship and traineeship advice
- > referrals and job matching to local employment opportunities
- > referral to welfare support and financial advice
- > the latest information on government incentives, employment trends and in-demand skills.

### For further information, please call (03) 9212 4909 or email skillsandjobs@chisholm.edu.au.

If you are an employer learn more about Chisholm Skills and Job Centre for industry.

Chisholm Skills and Jobs Centre Dandenong Monday to Friday 9am – 5pm Shop 1, 228 – 234 Lonsdale Street, Dandenong, Vic, 3175.

Chisholm







### **Course index**

Allied health and nursing
Aged care Certificate III in Individual Support – Ageing and Disability CHC33021 Certificate III in Individual Support – Ageing and Disability – Traineeship CHC33021 Certificate IV in Ageing Support CHC43015 Certificate IV in Leisure and Health CHC43415
Alcohol other drugs and mental health Certificate IV in Alcohol and Other Drugs CHC43215 ● Certificate IV in Mental Health CHC43315 ● Diploma of Alcohol and Other Drugs CHC53215 Diploma of Counselling CHC51015 Diploma of Mental Health CHC53315 Undergraduate Certificate in Community Mental Health, Alcohol and Other Drugs CRS1400933 Associate Degree of Psychology CRS1401151 Bachelor of Community Mental Health, Alcohol and Other Drugs CRS1201285 Bachelor of Psychology CRS1401150
Allied health Certificate III in Dental Assisting HLT35021 Certificate III in Dental Assisting – Traineeship HLT35021 Certificate IV in Allied Health Assistance (Physiotherapy, Occupational Therapy) HLT43015*
Disability services Certificate III in Individual Support – Ageing and Disability CHC33021 Certificate III in Individual Support – Ageing and Disability –Traineeship CHC33021 Certificate IV in Disability CHC43115 Course in Identifying, Reporting and Preventing Abuse and/or Grooming of People with Disabilities 22530VIC* Course in Introduction to the National Disability Insurance Scheme 22469VIC*
Massage Certificate IV in Massage Therapy HLT42015* Diploma of Remedial Massage HLT52015*
Nursing Diploma of Nursing HLT54121 Bachelor of Nursing (Enrolled Nurse) LATBNUR
Pathology and sterilisation Certificate III in Pathology Collection HLT37215 Certificate III in Sterilisation Services HLT37015
Pharmacy and retail Certificate III in Community Pharmacy SIR30116
Psychology Associate Degree of Psychology CRS1401151 Bachelor of Psychology CRS1401150
Art, design and photography
Building design Advanced Diploma of Building Design (Architectural) 22477VIC*
Graphic design Certificate II in Printing and Graphic Arts ICP20120 Certificate IV in Design CUA40720 Diploma of Graphic Design CUA50720
Photography Certificate IV in Design CUA40720
Visual arts Certificate III in Visual Arts CUA31120 Certificate IV in Visual Arts CUA41320 Diploma of Visual Arts CUA51120
Automotive
Automotive and supply management Certificate II in Automotive Servicing Technology – Pre-apprenticeship AUR20520 Certificate III in Automotive Body Repair Technology – Apprenticeship AUR32120 Certificate III in Automotive Refinishing Technology – Apprenticeship AUR32420 Certificate III in Heavy Commercial Vehicle Mechanical Technology – Apprenticeship AUR3120 Certificate III in Light Vehicle Mechanical Technology – Apprenticeship AUR30620 Certificate III in Mobile Plant Technology – Apprenticeship AUR30620 Certificate IV in Automotive Management AUR40116
Building trades
Bricklaying Certificate III in Bricklaying and Blocklaying – Apprenticeship CPC33020
Building and construction Certificate II in Building and Construction – Pre-apprenticeship – Carpentry 22614VIC Certificate III in Carpentry – Apprenticeship CPC30220 Certificate III in Construction Waterproofing CPC31420 Certificate IV in Building and Construction (Building) CPC40120 Diploma of Building and Construction (Building) CPC50220
Building design Advanced Diploma of Building Design (Architectural) 22477VIC* Certificate III in Cabinet Making – Apprenticeship MSF31113*
Electrical Certificate II in Electrotechnology (Career Start) UEE22020 Certificate III in Electrotechnology Electrician – Apprenticeship UEE30820*
Plumbing Certificate II in Plumbing – Pre-apprenticeship 22569VIC Certificate III in Plumbing – Apprenticeship CPC32420 Certificate IV in Plumbing and Services CPC40920 Course in Working Safely in the Solar Industry 22515VIC*

21	Business and finance	29
22	Accounting	30
22 22	Certificate IV in Accounting and Bookkeeping FNS40217* Certificate IV in Accounting and Bookkeeping – Online FNS40217*	30 30
22	Diploma of Accounting FNS50222	30
22	Business administration	30
22	Certificate III in Business – Traineeship BSB30120	30
22 22	Certificate IV in Business – Traineeship BSB40120	30
22	Business management	<b>30</b> 30
22	Diploma of Business BSB50120 Diploma of Business – Online BSB50120	30
22	Diploma of Project Management BSB50820	30
22 22	Associate Degree of Business (Management and Leadership) CRS1401272 Bachelor of Business (Management and Leadership) CRS1401274	30 30
22	Criminology and justice	30
22	Diploma of Justice 22594VIC 🔵	30
22	Pharmacy and retail	30
22 22	Certificate III in Community Pharmacy SIR30116	30
22	Real estate	30
22	Certificate IV in Real Estate Practice CPP41419	30
22	Workplace safety Certificate IV in Work Health and Safety BSB41419	<b>30</b> 30
22 22	Certificate IV in Work Health and Safety BSB41419	30
22	Community and social services	31
22	Aged care	32
22	Certificate III in Individual Support – Ageing and Disability CHC33021	32
22	Certificate III In Individual Support - Ageing and Disability – Traineeship CHC33021	32
22	Certificate IV in Ageing Support CHC43015  Certificate IV in Leisure and Health CHC43415	32 32
22		32
<b>22</b> 22	Alcohol other drugs and mental health Certificate IV in Alcohol and Other Drugs CHC43215	32
22	Certificate IV in Mental Health CHC43315 🔵	32
22	Diploma of Alcohol and Other Drugs CHC53215 Diploma of Counselling CHC51015	32 32
22	Diploma of Mental Health CHC53315	32
22	Undergraduate Certificate in Community Mental Health, Alcohol and Other Drugs	
22	CRS1400933 Associate Degree of Psychology CRS1401151	32 32
22	Bachelor of Community Mental Health, Alcohol and Other Drugs CRS1201285	32
22 22	Bachelor of Psychology CRS1401150	32
22	Community services	32
23	Diploma of Community Services CHC52015*  Diploma of Counselling CHC51015	32 32
-	Graduate Certificate in Family Violence – Prevention and Practice CRS1400479	32
<b>24</b> 24	Graduate Certificate in Family Violence – Working with Men CRS1400479 Course in Gender Equity 22521VIC •	32 32
24	Course in Identifying and Responding to Family Violence Risk 22510VIC	32
24	Counselling	32
24 24	Diploma of Counselling CHC51015	32
	Criminology and justice	32
<b>24</b> 24	Diploma of Justice 22594VIC	32
24	Disability services Certificate III in Individual Support – Ageing and Disability CHC33021	<b>32</b> 32
24	Certificate III In Individual Support - Ageing and Disability – Traineeship CHC33021	32
24 24	Certificate IV in Disability CHC43115*  Course in Identifying, Reporting and Preventing Abuse and/or Grooming of People	32
24	with Disabilities 22530VIC*	32
25	Course in Introduction to the National Disability Insurance Scheme 22469VIC* ●	32
26	Family violence	32
26 26	Graduate Certificate in Family Violence – Prevention and Practice CRS1400479 Graduate Certificate in Family Violence – Working with Men CRS1400479	32 32
26	Course in Gender Equity 22521VIC*	32
26	Course in Identifying and Responding to Family Violence Risk 22510VIC*	32
26	Psychology Associate Degree of Psychology CRS1401151	<b>32</b> 32
26	Bachelor of Psychology CRS1401150	32
26	Youth work	32
27	Certificate IV in Youth Work CHC40413*	32
28	Diploma of Youth Work CHC50413*	32
28	Early childhood education and education support	33
28	Early childhood education	34
28 28	Certificate III in Early Childhood Education and Care CHC30121	34
28	Certificate III in Early Childhood Education and Care – Traineeship CHC30121 Diploma of Early Childhood Education and Care CHC50121	34 34
28	Diploma of Early Childhood Education and Care – Traineeship CHC50121 🛡	34
28	Bachelor of Education – Early Childhood Education FEDBEDU	34
28 28	Education support	34
28	Certificate IV in School Based Education Support CHC40221	34
28		

**28** 28 28

Turining and approximate	25	
Training and assessment Training and assessing	35 36	H
Certificate IV in Training and Assessment TAE40116*  Certificate IV in Training and Assessment – Online TAE40116*	36 36	Ce Ce
Employment preparation and foundation	37	Ce Ce
English as an additional Language (EAL)	38	Ce
Certificate I in EAL (Access) 22484VIC* Certificate II in EAL (Access) 22485VIC*	38 38	Ho Ce
Certificate II in EAL (Employment) 22488VIC*	38	Ce
Certificate III in EAL (Employment) 22489VIC*	38	П
Certificate III in EAL (Further Study) 22491VIC* Certificate IV in EAL (Employment/Professional) 22490VIC*	38 38	
Certificate IV in EAL (Further Study) 22492VIC*	38	Inf Ce
Course in EAL 22483VIC* Course in Initial EAL 22482VIC*	38 38	Ce
General education for adults	38	Ce Ce
Certificate I in General Education for Adults 22472VIC	38	De
Certificate I in General Education for Adults (Introductory) 22476VIC	38	Ce
Certificate II in General Education for Adults 22473VIC Certificate III in General Education for Adults 22474VIC	38 38	Ce Su
Work education	38	~
Certificate I in Initial Adult Literacy and Numeracy 22555VIC	38	S
Certificate I in Transition Education 22567VIC Certificate I in Work Education 22566VIC	38 38	Ac
Certificate II in Work Education 22300/IC*	38	Ce Sw
Engineering	39	M
Engineering	40	Ce
Certificate II in Engineering Studies – Pre-apprenticeship 22470VIC*	40	Dip
Certificate III in Engineering – Fabrication Trade – Apprenticeship MEM30319*	40	Sp Ce
Certificate III in Engineering – Mechanical Trade – Apprenticeship MEM30219 Certificate IV in Engineering – CNC Programming MEM40119	40 40	Ce
Certificate IV in Engineering - CNC Programming – Apprenticeship MEM40119	40	Dip
Diploma of Engineering Technology 22478VIC	40 40	v
Bachelor of Engineering Technology – Mechatronics CRS1201286 Bachelor of Engineering Technology – Mechanical and Manufacturing CRS1201286	40	v
Hair, beauty and make-up	41	VC VC
Beauty services	42	v
Certificate III in Beauty Services SHB30121	42	VC
Certificate III in Nail Technology SHB30321 Diploma of Beauty Therapy SHB50121	42 42	VC
Hairdressing	42	V
Certificate II in Salon Assistant SHB20216	42	VE
Certificate III in Hairdressing – Non Apprenticeship SHB30416 Certificate III in Barbering – Non Apprenticeship SHB30516	42 42	Ce
Certificate III in Barbering – Apprenticeship SHB30516	42	ele Ce
Certificate III in Hairdressing – Apprenticeship SHB30416	42	Ce
Make-up Certificate III in Make-Up SHB30221	<b>42</b> 42	Ce Ce
Higher education	43	Ce Ce
Business and finance	44	Ce Ce
Associate Degree of Business (Management and Leadership) CRS1401272	44	Ce
Bachelor of Business (Management and Leadership) CRS1401274	44	Ce Ce
Community services Undergraduate Certificate in Community Mental Health, Alcohol and Other Drugs	44	Ce
CRS1400933	44	gro Ce
Bachelor of Community Mental Health, Alcohol and Other Drugs CRS1201285	44	ph
Education Bachelor of Education – Early Childhood Education FEDBEDUin partnership	44	Ce Ce
with Federation University	44	Ce
Engineering	44	Ce Ce
Bachelor of Engineering Technology – Mechanical and Manufacturing CRS1201286	44	ba
Bachelor of Engineering Technology – Mechatronics CRS1201286	44	Ce
Family violence Graduate Certificate in Family Violence – Prevention and Practice CRS1400479	<b>44</b> 44	ICT Ce
Graduate Certificate in Family Violence – Working with Men CRS1400479	44	Ce Ce
Nursing Bachelor of Nursing – Enrolled Nurse LATBNURin partnership with La Trobe University	<b>44</b> 44	Ce
Psychology	44	W
Associate Degree of Psychology CRS1401151	44	w
Bachelor of Psychology CRS1401150	44	Ce
Horticulture and landscaping	45	Ce Co
Horticulture and landscaping	46	Ent
Certificate III in Horticulture AHC30716*  Certificate III in Landscape Construction – Apprenticeship AHC30921	46 46	Op Pre
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Operate Elevated Work Platforms Up To 11 Metres CONISS001 Prepare to Work Safely in the Construction Industry CONISS012 Remove Non-friable Asbestos CONISS022 Traffic Management Skill Set CONISS020

• This is a Free TAFE for Priority Course

\*This course has been superseded and will transition to a new version in the coming months. Please visit our website for current information about these courses and replacement courses which may or may not include changes to units and course duration. Training packages undergo regular reviews and updates by national industry bodies to ensure they reflect current industry practice.

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## Our endorsements

At Chisholm, we work in conjunction with many regulatory bodies, complying with all relevant legislation. Our courses are conducted in line with the expectations of one or more of the following:



Our training is delivered with Victorian and Australian Government funding and oversight. This means that we work in conjunction with the state government to ensure that the education we provide suits the needs of the state and local communities.



Chisholm is a registered training organisation and provides nationally recognised training. This means you can be assured that our training will provide you with a qualification that is recognised and respected across Australia.



Registration with key governing bodies such as the Australian Skills Quality Authority ensures that Chisholm complies with Australian Government requirements, as well as operating in a way that benefits students and provides them with quality education.



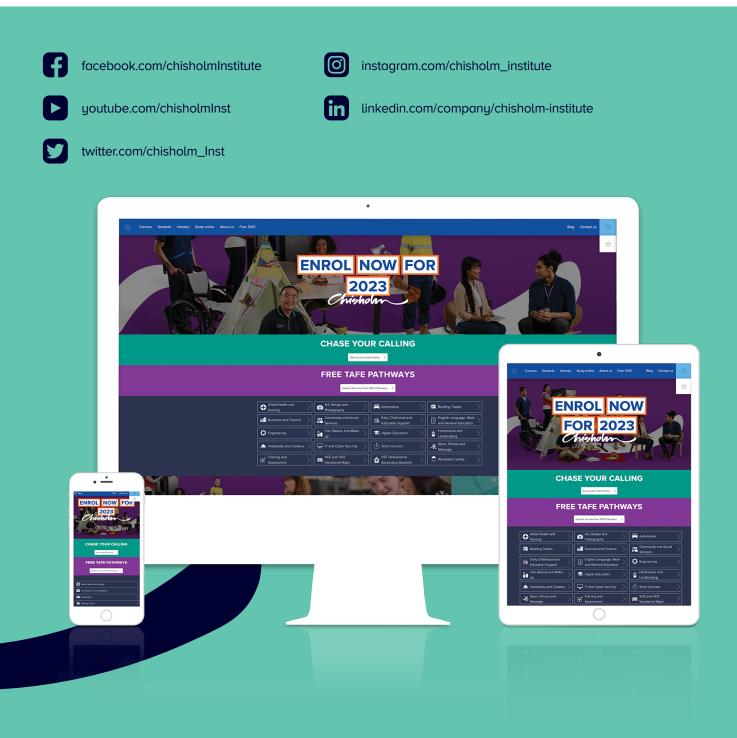
This is the Victorian Government organisation that regulates to ensure provision of quality learning outcomes in safe and well-governed environments. We work closely with VRQA to ensure we are performing to the highest standards.



TEQSA is Australia's independent national regulator of the higher education sector. Our degree programs are designed to meet the rigorous TEQSA standards that also apply to Australian universities.

## Stay in touch

Apart from our website and dedicated contact centre, you can connect with us on our social channels. We regularly update our community and share exciting news, events and achievements. This means you can start participating in Chisholm life even before your start your journey with us or once you've completed it.



Chisholm

Correct at time of print. Subject to change. Visit **chisholm.edu.au** for the latest course and enrolment information. 2741\_1023 CRICOS No 00881F RTO No 0260 TEQSA PRV12123. Training to eligible students is delivered with Victorian and Commonwealth Government funding.