

CHISHOLM INSTITUTE

Vocational education and training provider - operating throughout Melbourne's south east

This plan was last updated 17/05/2022

Authorised for Public Release by the Internal Procurement Committee 19/05/2022

Links below for more information about Chisholm

[About our approach to procurement](#)

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Procurement Activity Plan

Procurement Name	Estimated 2022 Value GST Exc \$	Estimated Contract Value GST Exc \$	Description - The Opportunity	Estimated Quantities will be provided if known	Limitations to the engagement	Expected Start date	Expected Completion date	Estimated Contract Duration	Estimated invitation to supply date	Market Approach
Telecommunications - Bulk SMS	100,000	300,274	Bulk SMS services	200,000 SMS per month	Suppliers to this contract are limited to the Vic. Govt Telecommunications Services Contract	28/02/22	28/02/2025	3 Years	2022 Q1	SPC
Mailroom and scanning services	54,000	108,000	Mailroom and Imaging services		- Direct - 3 Quotes limited market	07/03/22	6/03/2024	2 years	2024 Q1	Market review
Project Manager - Stage 2 Frankston	80,000	99,945	Project Manager to oversee contracts and activity in developing stage 2 of the Frankston campus development plan		- Public Tender	31/03/22	30/06/2022	15 months	2022 Q1	TenderLink Private
Campus Landscaping	500,000	500,000	Landscaping & Grounds Services including planned and reactive Landscaping, Grounds Maintenance, Lawn Care and Slashing	7 campuses total Area 2,500 m2	EOI issued	01/05/22	31/10/2022	6 months	2022 Q2	TenderLink Private
Campus Building Trades	1,500,000	1,500,000	Provision of fixed rate planned and responsive maintenance services. Maintain campus grounds to provide an inviting, inspiring and fit for purpose environment for students and staff.	Services to 51 buildings across all campuses.	EOI issued	01/05/22	31/10/2022	6 months	2022 Q2	TenderLink Private
Data and Analytics project	622,500	622,500	Develop reporting analytics to assist in Chisholm reporting		- VendorPanel - eServices Register	01/05/22	31/07/2022	3 months	2022 Q2	Vendor Panel
Cleaning, Waste, Hygiene and Graffiti Removal	4,000,000	12,000,000	Multi campus contract to clean and maintain campuses		- EOI Issued	30/06/22	29/06/2025	3 years	2022 Q2	Limited Tender
International Engineering	300,000	300,000	Training development consultant/ writer for International Engineering		- Market Review	01/07/22	1/07/2023	1 year	2022 Q3	Limited Tender
Information Management Framework	140,000	140,000	Development of an Information Management Improvement Plan to provide a structured goal-based timeline and approach to improve Chisholms Information Management Maturity		- Direct - 3 Quotes limited market	01/07/22	31/12/2022	6 months	2022 Q2	Vendor Panel
Telecommunications - Voice	380,000	380,000	Telecommunications - Voice Tower		- Vic. Government SPC - VTS	16/07/22	16/07/2024	2 years	2022 Q2	SPC
Cloud Contact Centre	300,000	300,000	Provide Call Centre Services for Student Services, Apprenticeship hub and Chisholm online		- Vic. Government SPC - VTS	08/08/22	7/08/2025	3 years	2022 Q3	SPC
Digital Certificates	143,881	241,506	Providing students with access to digital version of certificates		- Direct - 3 Quotes limited market	01/09/22	1/09/2025		2022 Q3	Market Review
Travel Management Services	150,000	450,000	Travel Management services encompasses all domestic and international travel undertaken by Chisholm employees in the course of performing the role.		- Vic. Government SPC - TMS	10/09/22	9/09/2025	3 years	2022 Q3	SPC
Stationery Supplier	250,000	750,000	Supply of consumables and minor furniture		- Vic. Government - Stationery	22/10/22	22/10/2023	12 months	2022 Q2	SPC
Industrial compressed gas suppliers	130,000	260,000	Industrial compressed gas suppliers		- Direct - 3 Quotes	18/12/22	17/12/2024	2 years	2022 Q3	Market Review
EDRMS - Licence and Support	108,000	108,000	PROV Compliant Records management system		- Restricted by PROV approved	01/01/23	1/01/2024	12 months	2022 Q3	Individual engagement
Finance System License and Support	140,000	140,000	Major system supporting the Corporate Finance requirements		- Strategic Purchase - Tender	29/01/23	29/01/2024	1 year	2023 Q1	Strategic evaluation to renew
Fire Protection Services	20,000	100,055	Building and site Fire Protection systems and maintenance		- Tender	01/04/23	31/03/2028	5 years	2027 Q4	TenderLink Private
Contract Management Services	123,000	123,000	Work Order and Licensing Management System		- VendorPanel - eServices Register	01/04/23	31/03/2024	12 months	2024 Q1	Vendor Panel
WAN, Internet and Data	350,000	350,000	Major IT Services WAN Internet and Data		- Shared Services Contract	21/04/23	20/04/2026	3 years	2023 Q2	Vic. Gov Shared Services
Microsoft Licensing	1,800,000	5,400,000	Provide Microsoft volume licensing and Azure services		Victorian TAFE Association (VTA) Microsoft Enrolment for Education Solutions (EES)	01/04/24	1/04/2027	3 years	2026 Q2	VTA Head Agreement
HVAC Services	1,200,000	3,596,712	Heating Ventilation and Air Conditioning		- Tender	14/06/24	13/06/2027	3 years	2024 Q1	TenderLink Private
Staffing Services	1,600,000	4,800,000	Staffing Services		- Vic. Government SPC - Staffing Services	01/09/24	1/09/2027	3 years	2027 Q2	SPC
Energy Supply - Electricity	1,649,590	6,598,360	Energy Supply - Electricity		- Vic. Government SPC - Electricity	01/10/24	30/09/2028	4 years	2028 Q2	SPC