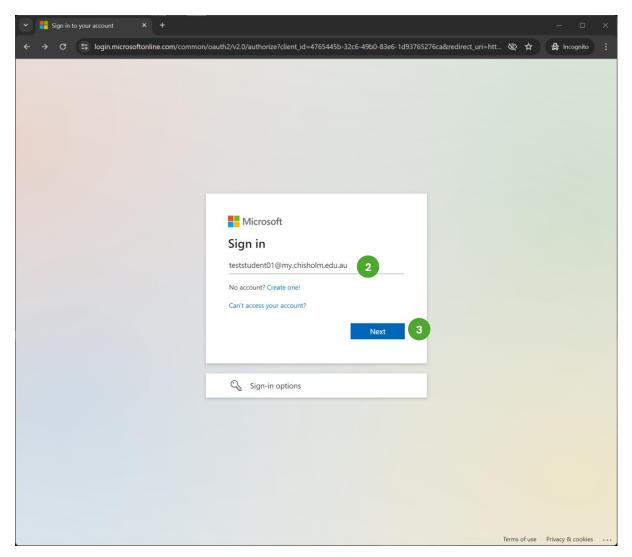
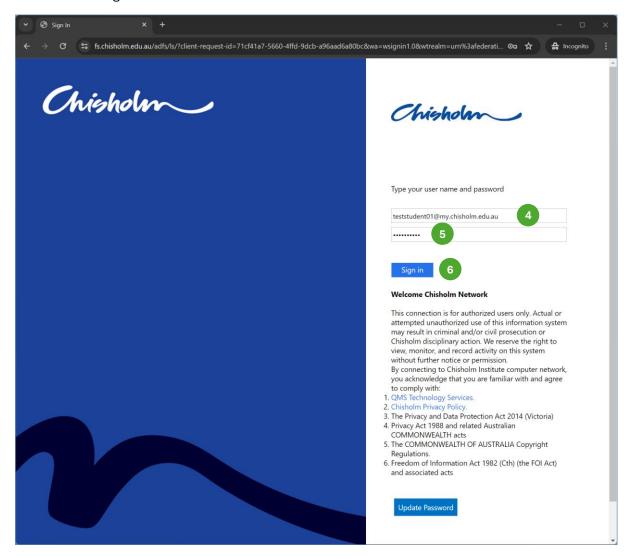
MFA | Sign in Using SMS

Note: You must have setup SMS as an MFA sign in method to use this sign in process. If you have not setup SMS see the MFA | Add Authentication Methods guide or if this is your first time logging in, see the MFA | Setup SSPR and MFA guide.

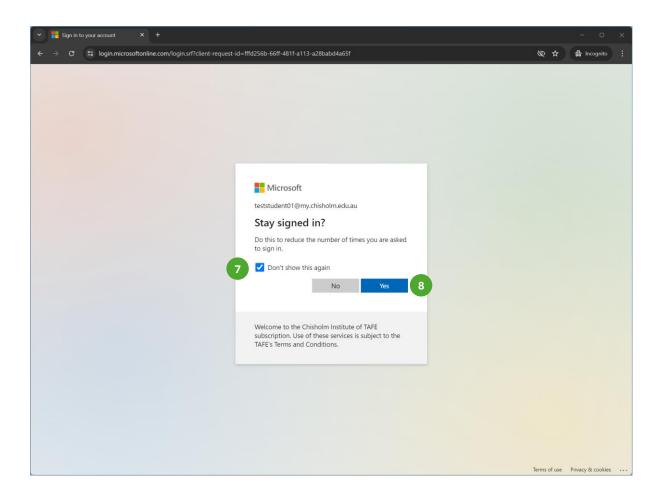
- 1. Go to office.com or portal.office.com
- 2. Enter Staff or Student Email Address
- 3. Click Next



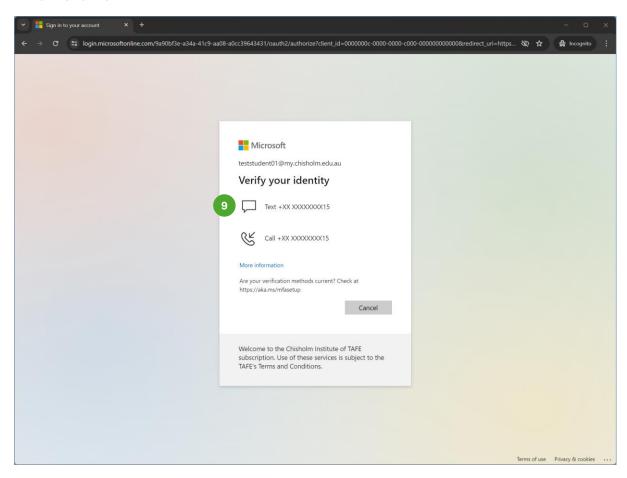
- 4. Enter Staff or Student Email Address
- 5. Enter Password
- 6. Click Sign in



- 7. Check Don't show this again
- 8. Click Yes

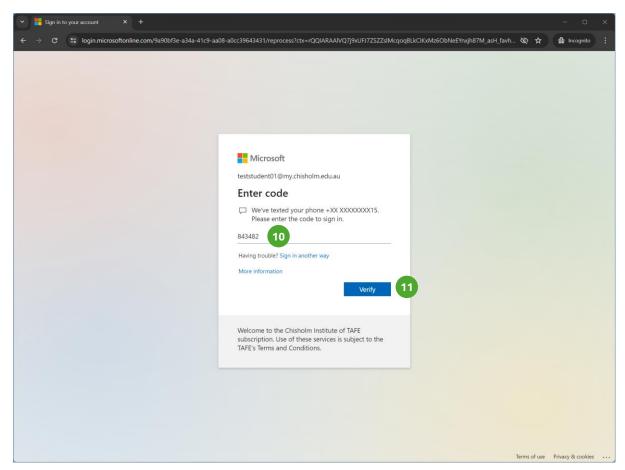


9. Click Text



Note: A 6 digit code will be sent by SMS to the number you entered.

- 10. Enter 6 digit code
- 11. Click Verify



Completed